

Government of Pakistan
FINANCE DIVISION
(Quality Assurance –I Section)
HRM Wing

CIRCULAR

Subject:- **2019 Bilateral Training Program Plan for Pakistan in China**


The Economic Affairs Division vide its O.M No.2(1)EA/China-II/2019 dated 26-06-2019, has informed that Government of People's Republic of China has offered various Bilateral Training Courses on the above subject. The programme is **fully funded** except DA which is partially funded and the Government of Pakistan will not be liable for any costs thereof. Officers of Finance Division, who fulfill the given eligibility criteria, are requested to furnish their nominations duly recommended by the AFS/head of the Wing concerned alongwith FTC Proforma & copy of CNIC for the following seminars. For further details please visit EAD's website www.ead.gov.pk.

Sr. #.	Title of the course	Duration	Submission of Nominations to QA-I Section
1.	Seminar on Construction and Promotion in the Context of BRI for Pakistan	22 Aug – 04 Sep, 2019	12-07-2019
2.	Seminar on Tax System Management for Pakistan	26 Aug – 08 Sep, 2019	12-07-2019
3.	Seminar on Industrial Park and Industrial Policy for Pakistan(II)	11 - 24 Sep, 2019	26-07-2019
4.	Seminar on National Framework Development of Smart City for Pakistan	17 – 30 Sep, 2019	26-07-2019
5.	Seminar on Development of China-Pakistan Economic Corridor	09 – 22 Oct, 2019	26-08-2019
6.	Seminar on Poverty Reduction for Pakistan Government Officials	10 – 23 Oct, 2019	26-08-2019
7.	Seminar on Anti-Terrorism for Pakistan	15 – 28 Oct, 2019	26-08-2019
8.	Seminar on Trade and Investment Facilitation for Pakistan	18 – 31 Oct, 2019	26-08-2019
9.	Seminar on Construction and Management of Industrial Park for Pakistan	08 – 21 Nov, 2019	23-09-2019
10.	Seminar on Public Fiscal Management for Pakistan	26 Nov – 09 Dec, 2019	07-10-2019
11.	Seminar on Sharing of Anti-Corruption Experience for Pakistan	27 Nov – 10 Dec, 2019	07-10-2019

Eligibility Criteria:

- I. Officers (BPS-17 & above / Permanent only) of Ministries/Divisions/Attached Departments most relevant to the training programmes.
- II. Maximum age limit 50 years for BS-20 & above and 45 years for BPS 17-19.
- III. Be in good health and free from any infectious disease with health certificate.
- IV. Proficiency in English
- V. Passport having minimum validity of six months.
- VI. Contract Employees are not eligible.
- VII. A candidate, who has already availed foreign training within a period of one year, is not eligible.

Note:- "In addition to the eligibility criteria specified for a training, all officers who are working on contract basis/fixed pay package or having less than two years continuous government service or less than three months of service in Finance Division or against whom disciplinary proceedings/inquiry is in progress, may need not to apply"


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All Addl. FSSs/Sr.J.Ss/E.A/JSSs/FAs/CF&AO/DSs/DFAs/SOs & equivalent of Finance Div., lbd.
Finance Division U.O.F.No.2(2)/2014-QA-I Islamabad, the 01st July, 2019

Copy to:- Mr. Faheem Anwar, Webmaster, EA Wing with the request to upload the circular for information on Finance Division's website.

**GOVERNMENT OF PAKISTAN
ECONOMIC AFFAIRS DIVISION**

**Subject: CODE OF CONDUCT FOR OFFICERS PROCEEDING ON TRAININGS
SPONSORED BY GOVERNMENT OF CHINA**

In order to cater to the training needs of Government Servants, Economic Affairs Division arranges focused trainings of officers in People's Republic of China with bilateral assistance of Government of People's Republic of China. The trainings are planned for capacity building of officers and to ensure smooth conducting of the trainings for maximum output, it has been felt that a guideline be prepared and issued by this Division.

Scope:-

These guidelines will be applicable to all the officers of Federal Government, Provincial Governments and Regulatory Authorities and Constitutional Bodies who have been nominated by this Division for short term bilateral and multilateral trainings in People's Republic of China.

General Guidelines for Bilateral Trainings:-

- i) This Division will nominate a Group Coordinator and Alternative Group Coordinator for each training who would be responsible for coordinating with Training Organizers and host during stay in People's Republic of China.
- ii) Any particular request regarding training content or facilities offered by the Chinese side would be made to the Economic Affairs Division before departure which would be taken up with the Chinese side. If any specific cogent need arises during the training, the same will be made through Group Coordinator under intimation to this Division. The Group Coordinator will then convey the concern / requirement to the organizers in a professional manner.

Code of conduct and guideline for Multilateral / Bilateral Trainings:-

- i) Any particular request regarding training content or facilities offered by the Chinese side would be made to the Economic Affairs Division before departure which would be taken up with the Chinese side.
- ii) A detailed training evaluation report would be submitted by each participant within one week of arrival. The Group Coordinator would submit a report on the conduct of his fellows after the training in addition to training evaluation report.
- iii) The prime purpose of the training is the capacity building and the officer under training would commit themselves to avail maximum benefit of the opportunity.

- iv) While on training, the officers should strictly observe punctuality and discipline. The officers should dress properly according to the occasion. Dressing should be formal or smart casual during training and in dining areas.
- v) The officers would treat the fellows and hosts properly and avoid any discriminatory remarks based on age, gender, race, ethnicity, national origin, religion, disability or sexual orientation.
- vi) Loss of personal civility (shouting, display of temper, personal attacks etc) or unwanted physical contact (slapping, hitting, pushing etc) are strictly forbidden and if reported would lead to further disqualification for any foreign training. Moreover, in case such an incident is reported to EAD, the matter would be reported to the parent department for initiating disciplinary proceedings.

