


Government of Pakistan  
FINANCE DIVISION  
(Quality Assurance – I Section)  
( HRM Wing )  
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**Subject:- CALL FOR NOMINATIONS FOR TRAINING COURSES AT PAKISTAN INSTITUTE OF MANAGEMENT**

Pakistan Institute of Management(PIM), Ministry of Industries & Production vide its e-mail dated 10-07-2019 has requested, for nominations of officers of Finance Division for the following training courses at Karachi, Lahore and Islamabad under the "Management Training & Development Program" for the first quarter of the current FY 2019-2020.

<u>S.#</u>	<u>Course Title</u>	<u>Duration</u>	<u>Subm: date to QA-I Section</u>
<b>KARACHI</b>			
1.	Talent Management	22-23 July, 2019	15-07-2019
2.	Problem Solving and Decision Making Skills	29-31 July, 2019	19-07-2019
3.	Principles of Good Management	05-07 Aug, 2019	26-07-2019
4.	Effective Delegation Skills	19-20 Aug, 2019	09-08-2019
5.	Management Course for Junior Executives	02-05 Sept., 2019	23-08-2019
6.	Finance & Accounting for non-financial executives	23-25 Sept., 2019	13-09-2019
<b>LAHORE</b>			
1.	Leading & Managing Change	22-23 July, 2019	15-07-2019
2.	Enhancing Leadership Skills	01-02 Aug, 2019	19-07-2019
3.	Customer Service Excellence	05-06 Aug, 2019	26-07-2019
4.	Performance Based Management	19-20 Aug, 2019	09-08-2019
5.	Advanced MS Excel	19-20 Aug, 2019	09-08-2019
6.	Developing Managerial Competencies	28-29 Aug, 2019	19-08-2019
7.	Principles of good Management	16-18 Sept., 2019	06-09-2019
8.	Event Management Skills	23-25 Sept., 2019	13-09-2019
<b>ISLAMABAD</b>			
1.	Emotional Intelligence for Workplace Success	22-23 July, 2019	15-07-2019
2.	Stakeholders Management	22-23 July, 2019	15-07-2019
3.	Fundamentals of Islamic Banking & Finance	29-30 July, 2019	19-07-2019
4.	Team Work: Getting People to Work Together	31 July-02 Aug, 19	19-07-2019
5.	Presentation Skills for Managers	07-08 Aug, 2019	26-07-2019
6.	Rewire your Brain for Creative Thinking	20-21 Aug, 2019	09-8-2019
7.	Contract Management	26-27 Aug, 2019	16-08-2019
8.	Strategic Management	02-03 Sept., 2019	23-08-2019
9.	Understanding PPRA Rules	16-17 Sept., 2019	06-09-2019
10.	Problem Solving and Decision Making Skills	23-25 Sept., 2019	13-09-2019

2. Interested Officers of Finance Division(BS-17 and above) are requested to forward their nominations on or before the given dates for the scheduled training courses duly recommended by the AFS/Head of the Wing concerned, alongwith local training proforma & copy of CNIC, to QA-I Section.

  
( Ishtiaq Ahmad )  
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All AFSs / Sr.JSs / EA /JSs / FAs / DSs / DFAs / SOs & equivalent, Finance Division, Islamabad  
**Finance Division's: U.O.No.3(2)/QA-I-2014 Dated:-12-07-2019**

**Copy to:-**

Webmaster, EA Wing with the request to upload the circular for information on Finance Division website.