

Government of Pakistan  
FINANCE DIVISION  
(HRM Wing)  
(Quality Assurance – I Section)  
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**C I R C U L A R**

**Subject:- TRAINING PROGRAMS SCHEDULE FOR THE MONTH OF APRIL, 2019**

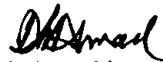
In continuation of this Division's circular of even number dated 21-03-2019 regarding the above training schedule for officers(BS-17 & above) by Pakistan Manpower Institute(PMI), Ministry of Federal Education & Professional Training, Islamabad vide letter dated 12-03-2019, the dates for submission of nominations to QA-I Section may be corrected for the following training courses:-

S.#.	Course Name	Dates & Time	Date of Submission to QA-I Section
i)	Auditing System in Pakistan	01 <sup>st</sup> – 03 <sup>rd</sup> April, 2019 (0900-1330hrs)	27-03-2019
ii)	Understanding Constitution of Pak, Legislative Process & Constitutional Jurisdiction	08 <sup>th</sup> – 10 <sup>th</sup> April, 2019 (0900-1330hrs)	29-03-2019
iii)	PPRA Rules	15 <sup>th</sup> – 17 <sup>th</sup> April, 2019 (0900-1330hrs)	05-04-2019
iv)	Developing Excellence and Professional Communication	22 <sup>nd</sup> – 24 <sup>th</sup> April, 2019 (0900-1330hrs)	12-04-2019
v)	Application of Project Management in MS Project	23 <sup>rd</sup> – 25 <sup>th</sup> April, 2019 (0900-1330hrs)	12-04-2019

2. These programs are organized for the managers and executives of public sector organizations dealing with Human Resource Management. The purpose of organizing such programs is to disseminate information to the participants and enhance their skills.

3. Interested Officers of Finance Division, are requested to forward their nominations for the above-mentioned training programs duly recommended by the AFS/head of the Wing concerned alongwith their one recent passport size photograph, copy of CNIC & official identity card to QA-I Section on the format as prescribed below:-

S.#	Name & Designation	Name of Course	Contact No.	Email Address

  
( Ishtiaq Ahmad )  
Section officer (QA-I)  
Ph: 051-9208523

All AFSs/Sr.JSs/JSs/EA/FAs/CF&AO/DFAs/DSs/SOs & equivalent Finance Div,Ibd  
**Finance Division's U.O No.F.3(8)QA-I/2014 dated 25-03-2019**

**Copy to:-**

- i. Mr. Faheem Anwar, Webmaster, Finance Division, with the request to upload the circular on Finance Division's website.