

Government of Pakistan  
Finance Division  
(Budget Wing)  
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No.F.2(1)Budget-III/2021-22

Islamabad, the 30<sup>th</sup> May, 2021

**OFFICE MEMORANDUM**

Subject:- **PROCEDURE FOR RECEIVING OF NISs IN RESPECT OF PSDP FOR THE FY 2021-22 BY BUDGET WING**

Keeping in view the present scenario created by COVID-19, it has been decided to take following steps for receiving of New Item Statements (NISs) in respect of PSDP for the financial year 2021-22:

- i. Finance Division shall establish "**Budget Front Desk**" for receiving of NISs (**Hard copy**) at Ground Floor of Finance Division, Q-Block. Only one or two relevant persons along with complete demand (s) of all projects / schemes / programmes will approach Front Desk, Finance Division to handle all budgetary issues (mobile # must be provided on every NISs).
- ii. Project / Scheme / Programme wise Budget Statement for one demand may be attached with the NISs as per Annex-I.
- iii. CF&AOs shall check, sign and send complete demand (s) to PD&SI Division for verification / countersign / endorsement of NISs and the same may be provided to S.O(Budget-III), Finance Division for further checking / processing of the NISs. Incomplete / partial demands will not be entertained.
- iv. The NISs, in any case may be provided to this Division up to 7<sup>th</sup> June, 2021 positively. In case any Ministry/ Division is failed to provide the NISs within the given date, this Division will allocate the lump sum provision in the budge book to avoid the delay of printing of book titled "Details of Demands for Grants & Appropriations (Volume-V) Development Expenditure".
- v. Please contact Section Officer (Budget-III) on Phone Nos. 051-9202910 and 051-9202565 for any clarification and before approaching this Division on completion of demand in all respect as per Indicative Budget Ceiling issued by PD&SI Division.
- vi. The Budget Wing of Finance Division shall remain open on Saturday & Sunday till 8:00 pm to receive the NISs.
- vii. **COVID-19** SOPs must be followed.

2. It is requested to kindly adhere the above mentioned instructions in the public interest and to complete the budget exercise in time.

**(Rashid Ahmad)**

Section Officer (Budget-III)

**All Principal Accounting Officers**

**Copy for information and necessary action to:**

- ✓ 1. PS to Finance Secretary
2. All Additional Finance Secretaries, Finance Division.
3. J.S. (HRM), Finance Division.
- ✓ 4. All CF&AOs.
- ✓ 5. Web Master, Finance Division.

  
Section Officer (Budget-III)

**Budget Statement of PSDP Projects for the FY 2021-22**

(Amount in Thousands)

<b>Sr.#</b>	<b>Project Description</b>	<b>Actual Exp. 2020-21</b>	<b>Revised Estimates 2020-21</b>	<b>Budget Estimate 2021-22</b>		
				<b>F. Aid</b>	<b>Rupee</b>	<b>Total</b>
	<b>G. Total</b>					