

OFFICE MEMORANDUM

Subject: **GRANT OF ADHOC RELIEF ALLOWANCE-2024 TO THE EXECUTIVE / SUPERVISORY STAFF OF AUTONOMOUS / SEMI AUTONOMOUS BODIES, CORPORATIONS ETC.**

The undersigned is directed to refer to the subject noted above and to state that consequent upon grant of Adhoc Relief Allowance-2024 @ 25% of basic pay to the civil servants in BPS 1-16 and @ 20% to BPS 17-22 w.e.f. 01-07-2024 vide Finance Division's O.M. No. F.1(1)Imp/2024-254 dated 10-07-2024, it has, inter-alia, been decided that the grant of Adhoc Relief Allowance-2023 subject to existing conditions will also be applicable to the employees of Autonomous / Semi-Autonomous Bodies and Corporations, **which have adopted the Federal Government's Basic Pay Scales Scheme in totality.**

2. The above orders will, however, not be applicable to those Public Sector Corporations and Autonomous /Semi-Autonomous Bodies **which have adopted different pay scales/allowances.** In case of such organizations, the grant of Adhoc Relief Allowance-2024 @ 25% and 20% of basic pay subject to existing conditions will be allowed with the concurrence of Standing Committee of Finance Division on the recommendations of the respective Board of Directors/Governors. The grant of Adhoc Relief Allowance 2024 will invariably be tagged with the financial position of the organization.

3. It is also clarified that Autonomous / Semi-Autonomous Bodies and Corporations, etc. will forward the cases of executive / supervisory staff (only) with the recommendations of their respective Boards for concurrence of Finance Division to the grant of Adhoc relief Allowance-2024 @ 25% and 20% of basic pay subject to existing conditions w.e.f. 10-07-2024 and subsequently, on the same analogy, this benefit will be allowed to the non-executive/non-supervisory staff of the Autonomous / Semi Autonomous Bodies and Corporations with the approval of their Board of Director/Governors.

4. Furthermore, it is pertinent to point out that paragraph (h) of sub-rule (1) of rule 12 of the Rules of Business, 1973, provides that no Division shall without previous consultation with the Finance Division, authorize the issue of any orders which will involve a change in the terms and conditions of service of Government servants, on their statutory rights and privileges, which have financial implications. In addition to above, the Supreme Court of Pakistan in its judgment in Civil Appeals No.1428 to 1436 of 2016 concluded that "The Rules of Business, 1973 are binding on the Government and a failure to follow them would lead to an order lacking any legal validity".

5. In view of this position, it is binding upon all the administrative Ministries/Divisions of semi-autonomous, autonomous bodies/corporations to ensure that any changes in the pay, allowances and privileges of executive/ supervisory staff of the semi-autonomous, autonomous bodies/ corporations working under their administrative control, are processed in accordance with the Finance Division's O.M. No.F.1(1)Imp/94, dated 26-6-1999.

6. In the last financial year, all Ministries/Divisions were requested to **provide a list of Autonomous / Semi-Autonomous Bodies and Corporations, etc. under their administrative control, along with details of their pay structure and whether they have sought concurrence of Finance Division for grant of Adhoc and other allowances, and their pay scales on the given format but the requisite information is still awaited from a number of Ministries/Divisions.** In case the approval has not been sought, the case should be initiated and forwarded for consideration of the Standing Committee of Finance Division, and final approval by the Secretary, Finance Division.

7. All Ministries/Divisions are requested to comply with these instructions and submit a report by 01-09-2024, and convey these instructions to Autonomous / Semi Autonomous Bodies and Corporations under their administrative control for taking further necessary action within the CFY 2024-25.


(Hafsa Majeed)
Section Officer (Reg-IV)
Tel-051-9245872

ALL MINISTRIES/DIVISIONS/DEPARTMENTS

CC: Web Master, Finance Division, Islamabad.

Copy also forwarded for information to:

1. Principal Secretary to President, President's Secretariat (Public), Islamabad.
2. Principal Secretary to President, President's Secretariat (Personal), Islamabad.
3. Principal Secretary to Prime Minister, Prime Minister's Office (Internal), Islamabad.
4. Principal Secretary to Prime Minister, Prime Minister's Office (Public), Islamabad.
5. Speaker, National Assembly Secretariat, Islamabad.
6. Secretary, Senate Secretariat, Islamabad.
7. Registrar, Supreme Court of Pakistan, Islamabad.
8. Auditor General, Auditor General of Pakistan, Islamabad.
9. AGPR, Islamabad.
10. AGPR, Lahore.
11. AGPR, Peshawar.
12. AGPR, Karachi.
13. AGPR, Quetta.
14. Military Accountant General (MAG), Rawalpindi.
15. Chief Accounts Officer, M/o Foreign Affairs, Islamabad.
16. Financial Adviser and Chief Accounts Officer, Pakistan Railways, Lahore.
17. Chief Secretary Punjab, Lahore.
18. Chief Secretary Sindh, Karachi.
19. Chief Secretary Khyber Pakhtunkhwa, Peshawar.
20. Chief Secretary Balochistan, Quetta.
21. Chief Secretary Azad State of Jammu & Kashmir, Muzaffarabad.
22. Chief Secretary Gilgit-Baltistan.
23. Chairman, Capital Development Authority, Islamabad.
24. Member (Finance), KRL, P.O. Box No.1384, Islamabad.
25. Chairman, Federal Public Service Commission, F-5/1, Agha Khan Road, Islamabad.
26. Secretary, Wafaqi Mohtasib (Ombudsman)'s Secretariat, Islamabad.
27. Chairman, Pakistan Atomic Energy Commission, Islamabad.
28. Director General, Central Directorate of National Savings, Islamabad.
29. Chairman, National Accountability Bureau, Islamabad.
30. Office of the Chief Commissioner, Islamabad.
31. Director General, Intelligence Bureau, Islamabad.
32. Chairman, Pakistan Mint, Lahore.
33. Director General, Pakistan Post Offices, Islamabad.
34. Secretariat Training Institute, Islamabad.
35. Directorate General, Inspection & Training, Customs & Central Excise, 8th Floor, New Customs House, Karachi.
36. Chairman, Earthquake Reconstruction & Rehabilitation Authority (ERRA), Islamabad.
37. Chief, Cost Accounts Organization, Islamabad.
38. Chairman, Election Commission of Pakistan.
39. Web Administrator, Finance Division, and Islamabad (for uploading at Finance Division's website i.e. www.finance.gov.pk)


(Hafsa Majeed)
Section Officer (R-4)