



Government of Pakistan
Finance Division
(Pakistan Development Fund Limited)
Vacancy Announcement
CHIEF EXECUTIVE OFFICER

Pakistan Development Fund Limited (PDFL), a public limited company registered under the Companies Ordinance 1984 (Companies Act 2017) is looking for highly experienced and motivated professionals.

Eligibility Criteria along with detailed information to be provided by the applicant are available on the website of Finance Division at www.finance.gov.pk

Interested applicants should send applications alongwith CVs and recent passport size photograph to the undersigned the candidate can also apply online through National Job portal i.e. <http://njp.gov.pk> within fifteen (15) days of the publication of this advertisement. The applications are required to be submitted on the following format.

Applicant's Name	Qualification	Total Relevant Experience	Date of Birth and Age on closing Date	Present Position

Section Officer (Investment-I)
Investment Wing, Finance Division
Room No. 134, Block 'S' Pak Secretariat, Finance Division, Islamabad
<https://www.njp.gov.pk>



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Pakistan Development Fund Limited (PDFL), a public limited company registered under the Companies Ordinance 1984 (Companies Act 2017). PDFL has obtained a license from the Securities and Exchange Commission of Pakistan (SECP) to operate as a Non-Banking Finance Company (NBFC) under Non-Banking Finance Companies and Notified Entities Regulations, 2008 (the Regulations). The primary purpose of PDFL is to provide alternative funding sources to financially viable Public Sector Development Projects (PSDP).

PDFL is looking for experienced and motivated professional.

Eligibility Criteria

- a. Master's degree or equivalent in accounting/ finance/ economics/ business administration.
- b. Relevant work experience of at least 15 years, Candidate with experience of heading a similar organization or a project finance lending institution for at least five years will be preferred.
- c. Experience in planning and directing organization activities toward achieving agreed targets and performance indicators, including financial, organizational and legal compliance.
- d. Successful track record of managing, motivating, and leading a team of professionals, along with maintaining and developing an organizational culture, values and building a strong reputation with all stakeholders; and
- e. The candidate must meet the Fit & Proper criteria of SECP.
- f. The candidate shall not be over 55 years of age on last date of submission of application.

Tenure

Based at Islamabad, the position will be initially for three years and extendable to another term subject to performance. It may be terminated with one month's notice by either side.

Terms of Reference

The Chief Executive Officer will lead the operations of PDFL and report to the Board of Directors (BoD) of PDFL.

Emoluments

PDFL provides a professionally challenging environment with market-based salary package commensurate with experience and qualifications.

Specific tasks of the CEO will include, but not be limited to, the following:

- a. Lead the development and implementation of corporate strategy, business plan, operational procedures, policies, guidelines, and standards following international best practices, as approved by the Board of Directors of PDFL
- b. Lead the development of policy manuals and systems for project and credit approvals, and periodic project monitoring and evaluation
- c. Lead the development of the array of financing products (e.g Investment finance services, equity funds, structural loans/ syndicated loans) to be offered by PDFL to the target market
- d. Coordinate with all key stakeholders in the Government, International Financial Institutions (IFIs) and private sector to streamline efforts for the initiatives relating to infrastructure financing and public private partnerships.
- e. Regularly interact with multilateral and bilateral agencies, export credit agencies, other local and foreign financiers and investors and liaise with the Government for adequate policy making to support infrastructure market development in the country.
- f. Administering and managing the business assets, and services of PDFL
- g. Recruit and lead a team of professionals;
- h. Tap funding sources, both locally and internationally, to raise capital of PDFL
- i. Develop key performance indicators to monitor effectiveness and efficiency of PDFL's overall performance in achieving outputs, outcomes and impacts highlighted in the business plans and annual operations plans
- j. Submitting, on a periodic basis, the report of PDFL activities to the Board of Directors, in the manner prescribed by the Board of Directors
- k. Providing the relevant authorities with data on budgetary matters, and other information related to the progress of PDFL's efforts and operations.
- l. Making appropriate arrangements to ensure that funds and resources are properly safeguarded and are used economically, efficiently, effectively and in accordance with all statutory obligations