# GOVERNMENT OF PAKISTAN Finance Division

## VACANCY ANNOUNCMENT

Finance Division intends to hire the services of finance professionals on contract basis initially for a period of 3 years. Extension will be subject to satisfactory performance and approval by competent authority as per rules. The terms and conditions as contained in Establishment Division's O.M. dated 12.01.2021 (MP Scale Policy, 2020) and Finance Division's O.M. dated 14.07.2017 (Revision of MP Scales), as amended from time to time, shall apply. The detail of posts is as under:-

S#	Name of Post	Pay Package	No of Posts
1	Director General SOE /Triage (CMU)	MP-I	1
2	Unit Head	MP-II	2
3	Portfolio Manager	MP-III	1
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- 2 Details of required qualification and professional experience can be downloaded from the website of Finance Division (<a href="www.finance.gov.pk">www.finance.gov.pk</a>).
- The interested candidates should send their applications along-with detailed CV, copy of CNIC and recent passport size photograph to the undersigned within fifteen (15) days of the publication of this advertisement. The applications are required to be submitted on the given format:

Applicant's	Qualification	Total	Relevant		Age	Present
Name		Experience	Experience	Date of	Age on the	Position
				Birth	closing date	

- 4. Incomplete applications and those received after the closing date will not be entertained. Only short-listed candidates fulfilling the laid down criteria will be called for interview. No TA/DA will be admissible.
- In case of selection, candidates working in Government Departments or Autonomous or Semi-Autonomous Bodies will have to seek retirement / resignation before joining this assignment.

(MUHAMMAD HAYAT) Section Officer (HR-IV) Room No. 129, "S" Block, Pak Secretariat, Finance Division, Islamabad Ph: (0092)51-9209930

Post Title	Grade
Unit Head (02 positions)	MP-II
	uties

## Job Description:

- Analyze financial and market data from primary and secondary sources for assessing performance and future plans of SOEs, and regularly follow up on key deliverables.
- Keep abreast of industry developments in various areas incl. pricing/ tariff, subsidies, circular debt etc. and assess their impact.
- Prepare and present regular reports on agreed benchmarks.
- Any other responsibility assigned by the Competent Authority.

Education Qualification & Experience Requirements: Ph.D in relevant subject(s) with 10 years professional experience or Masters in relevant subject(s) with 14 years experience in the relevant field

Maximum Age: 62 years on the closing date of submission of the applications.

Post Title	Grade
Director General SOE / Triage (CMU)	MP-I
Duties	

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### **Job Description:**

- Act as a lead of Central Monitoring Unit.
- Work in coordination with relevant government ministries (including Privatization Commission) to steer government's triage reforms.
- Oversee portfolio and monitor financial and non-financial information of SOEs.
- Assess business plans and performance against budgets on an ongoing basis and determine key deliverables.
- Present findings and provide information to relevant forums along with specific recommendations to safeguard government's interest.
- Any other responsibility assigned by the Competent Authority.

Education Qualification & Experience Requirements: Ph.D in relevant subject(s) with 14 years professional experience or Masters in relevant subject(s) with 18 years experience in the relevant field

Maximum Age: 62 years on the closing date of submission of the applications.

Post Title	Grade
Portfolio Manager	MP-III
	Duties

## **Job Description:**

- Maintain portfolio of government loans, investments, grants, and guarantees provided to all SOEs.
- Assess and rank SOEs by financial, market and consumer risks- based on financial and non-financial statements/ data.
- Be custodian of comprehensive database needed for monitoring and analysis of performance.
- Any other responsibility assigned by the Competent Authority.

Education Qualification & Experience Requirements: Ph.D in relevant subject(s) with 06 years professional experience or Masters in relevant subject(s) with 10 years experience in the relevant field

Maximum Age: 62 years on the closing date of submission of the applications.