

VACANCIES ANNOUNCEMENT

Finance Division, Government of Pakistan invites applications from the interested candidates fulfilling the prescribed eligibility criteria for various positions on contract basis for an approved PSDP funded project titled, "**Capacity Building of Finance Division for Implementation of Policy Framework in Federal Government**" for period of One year (Extendable on Performance basis)

Sr. No	Vacancies	No. of Positions
1	Cash Forecasting & Management Specialist (PPS-9/10)	01
2	Internal Audit Specialist (PPS-9/10)	01
3	Economic Analyst (PPS-9/10)	02
4	Senior Data Analysts (Banking and Budgeting) (PPS-8)	01
5	Assistant Director (Data Analyst) (PPS-7)	01
6	Naib Qasid (PPS-1)	01

2. Details of required qualification and professional experience can be downloaded from the website of the Finance Division (www.finance.gov.pk).
3. Qualified and eligible interested candidates should apply online through "National Job Portal" (<http://njp.gov.pk>) till 29.09.2024.
4. Incomplete applications and those received after the closing date will not be entertained. Only short-listed candidates fulfilling the laid down criteria will be called for an interview. No TA/DA will be admissible.
5. The Finance Division reserves the right to cancel the recruitment process at any time without assigning any reason.

(Section Officer – PFMR-I)
051-9217872

Position Title	Cash Forecasting & Management Specialist (PPS-9/10)
Qualification and Experience Requirements	<ul style="list-style-type: none"> a) Master's Degree in Finance, Accounting, Statistics or equivalent from a recognized University. Higher qualification will be preferred; b) Minimum 10 years of post-qualification experience cash management/treasury management preferably in NBP/SBP, c) Excellent written and oral communications skills required d) Experience in the usage of computers and office software packages (MS Office) and advance knowledge of spreadsheet and database packages, as well as experience in handling of web-based management systems is required e) Maximum Age 50
Job Detail	<ul style="list-style-type: none"> i. Review of existing institutional and administrative arrangements for CM&CF, and streamline as part of implementing the CM&CF system ii. Develop a mechanism to obtain monthly data on all cash inflows and cash outflows from Central Account No. 1 (Non-Food) maintained in SBP. iii. Undertaking cash forecasting on periodic basis i.e. annual, half yearly, quarterly, monthly and weekly. iv. Integration of Cash management with debt management v. management of cash buffer with SBP Provide guidance, feedback, and training to relevant officials at line ministries to improve the quality of cash forecast and cash management; vi. Closely monitor the monthly forecasts by line ministries and help relevant officials there in systematizing the process for improved quality of forecasting; vii. Assist in compiling, updating, and presenting the forecast on the aggregated cash forecasts based on the above-mentioned process; viii. Assist relevant officials in line ministries in evaluating risks associated with forecast through scenario/sensitivity analysis; ix. Help the relevant government agencies in cash forecasting x. Prepare and introduce simple templates requiring PAOs to provide Finance Division information that is necessary for effective operations of cash management. xi. Devise and implement a mechanism for use of idle funds with autonomous bodies. xii. Devise a framework for the management of Special Purpose Funds under the Cash Management and TSA Policy. xiii. Maintain a liaison with key stakeholders within the federal government. xiv. Provide comprehensive statistical support and prepare key periodical reports. xv. Perform any other duties assigned by the Project Director, PMU to facilitate the working of PMU.

Position Title	Internal Audit Specialist (PPS-9/10)
Qualification and Experience Requirements	<ul style="list-style-type: none"> a) Master's Degree in Accounting, Finance, or equivalent from a recognized University. Higher qualification will be preferred. b) Internal Audit certification c) At least 10-years of post-qualification experience in relevant field; d) Maximum Age 50 years
Job Detail	<ul style="list-style-type: none"> i) Prepare Internal Audit Policy ii) Execution of Internal Audit Policy in the Federal Government iii) Action Plan for Internal Audit iv) Roll over Internal Audit Scheme v) Operationalization of the Offices of CIA in the Ministries/Divisions vi) Any other tasks that may be assigned by the Project Director from time to time.
Position Title	Economic Analyst (PPS-9/10)
Qualification and Experience Requirements	<ul style="list-style-type: none"> a. A minimum of 18 years (Master's Degree) of education in Economics/Public Policy/Economics & Finance /Econometrics. b. Post-qualification experience of at least 10 years. c. Proficient in macroeconomics and fiscal modelling techniques. d. Advanced data analysis skills with a focus on economics indicators. e. Demonstrated experience in policy research and formulation. f. Strong quantitative and qualitative research abilities g. Excellent written and verbal communication skills h. Maximum Age 50
Job Detail	<ul style="list-style-type: none"> i. Conduct cutting-edge research on macroeconomics trends and fiscal policies. ii. Develop and implement advanced economic models for revenue and expenditure forecasting. iii. Contribute to the institution's policy research initiatives. iv. Collaborate with internal and external stakeholders on interdisciplinary projects. v. Forecasting of major fiscal indicators and their impact on various sectors of the economy. vi. Any other tasks that may be assigned by the Project Director. vii. Assist PMU in disposing off its day to day duties and report to the Project Director on all official matters.
Position Title	Senior Data Analysts (Banking and Budgeting) (PPS-8)
Qualification and Experience Requirements	<ul style="list-style-type: none"> a) Master's Degree in Accounting, Finance, or equivalent from a recognized University. Higher qualification will be preferred. b) At least 5 years of post-qualification experience in relevant field; c) Maximum Age 35 years
Job Detail	<ul style="list-style-type: none"> i. Using automated tools to extract data from primary and secondary sources

	<ul style="list-style-type: none"> ii. Filter Data by reviewing reports iii. Using statistical tools to identify, analyze, and interpret patterns and trends in complex data sets iv. Preparing final analysis reports for the stakeholders to understand the data-analysis steps, enabling them to take important decisions based on various facts and trends. v. Proficient in MS Office vi. Cleansing and preparing data vii. Analysing and exploring data viii. Expertise in statistics ix. Analysing and visualizing data x. Reports and dashboards xi. Communication and writing xii. Any other tasks that may be assigned by the Project Director. xiii. Assist PMU in disposing off its day to day duties and report to the Project Director on all official matters.
Position Title	Assistant Director (Data Analyst) (PPS-7)
Qualification and Experience Requirements	<ul style="list-style-type: none"> a) 16-years education or equivalent qualification in Accounting, Finance, Economics, Statistics, Mathematics, Computer Science or equivalent from a recognized university. b) Experience in Budgeting, Accounting, Finance and related areas shall be preferred c) Ability to handle accounting software, databases and other IT related applications essential for the job d) Strong analytical and problem-solving skills. e) Maximum Age 30 years
Job Detail	<ul style="list-style-type: none"> i. Assist in collecting, cleaning, and organizing data from internal and external sources. ii. Perform exploratory data analysis to identify trends, patterns, and outliers. iii. Assist to develop and maintain data visualizations and dashboards to communicate insights effectively. iv. Support the development and implementation of data models and algorithms. v. Collaborate with stakeholders to understand requirements and translate them into analytical solutions. vi. Assist in conducting statistical analyses as needed. vii. Any other task assigned by the Competent Authority.
Position Title	Naib Qasid (PPS-1)
Job Detail	<ul style="list-style-type: none"> a) Education Background Middle/Matric b) Age 18-25