

Government of Pakistan
Finance Division

Vacancy Announcement

Finance Division, Government of Pakistan invites applications for one (1) post of Director General (SPPS-I), Tax Policy Office at Ministry of Finance.

2. Details of job description, required qualification and experience can be downloaded from the website of Finance Division (www.finance.gov.pk).
3. Interested individuals are requested to apply online through 'National Job Portal' (<http://njp.gov.pk>) latest by 13th September, 2025. Civil servants may also apply on competitive basis after fulfilling codal formalities, and will be remunerated as per SPPS policy.
4. Terms and conditions as contained in Establishment Division's O.M. No. 1(11)2018-E-6 dated 22.03.2019, as amended from time to time, shall apply. The O.M. is also available on the website of Finance Division.
5. Incomplete applications and those received after the closing date will not be entertained. Short-listed candidates fulfilling the laid down criteria will be called for interview. TA/DA is not admissible.
6. Finance Division reserves the right to cancel the recruitment process at any time without assigning any reason.

Deputy Secretary (Budget-II)
Finance Division,
Pak Secretariat, Islamabad
Phone: 051-9209597

Post Title	Grade	Wing	Reporting to
Director General	SPPS-I	Tax Policy Office	Finance Minister

Duties

Job Description:

- Provide visionary leadership to the TPO, ensuring its initiatives are well-reasoned, evidence-based, inclusive, and aligned with fiscal and socio-economic priorities.
- Guide the formulation and implementation of tax policy reforms, maintaining a balanced approach that considers economic and social contexts.
- Promote a collaborative and consultative culture within the TPO, fostering partnerships with stakeholders to ensure transparency and inclusivity in tax policy development.
- Oversee the design and review of tax policies to ensure they promote economic growth, fiscal stability, and equity while upholding principles such as simplicity, neutrality, efficiency, and fairness.
- Lead the evaluation of tax proposals and reforms, providing evidence-based recommendations that address national priorities and stakeholder concerns.
- Ensure that proposed reforms are coherent, implementable, and clearly articulated to achieve their intended purpose.
- Facilitate effective coordination with the Federal Board of Revenue (FBR) and other institutions to align tax policies with broader fiscal and economic strategies.
- Develop and implement a protocol governing data access and confidentiality to ensure secure and efficient information-sharing with the FBR.
- Engage with key stakeholders, including government bodies, private sector representatives, civil society, and development partners, to build consensus and support for reforms.
- Serve as an advisor to the Minister of Finance on all matters related to tax policy, providing clear and actionable guidance.
- Regularly brief the Minister on policy options, reform progress, and challenges, offering pragmatic solutions informed by rigorous analysis.
- Represent the TPO in national and international discussions, articulating Pakistan's tax policy positions effectively and aligning them with global standards.
- Oversee the TPO's daily operations, including resource management, staff supervision, and prioritization of tasks, ensuring that its functions are performed efficiently and with accountability.
- Lead a multidisciplinary team of experts, fostering professional development, collaboration, and inclusivity.
- Ensure that TPO activities are supported by robust research and analysis, leveraging partnerships with think tanks, development partners, and academia.
- Prepare annual work plans and set priorities to align the unit's activities with the TPO's strategic objectives.

Education Qualification:

- Master's degree or higher in Economics, Public Finance, Public Policy, Taxation/Tax Policy

Experience Requirement:

- At least 12 years of leadership experience in tax policy, fiscal management, or public finance.
- Demonstrated ability to lead transformative initiatives in complex environments.
- Proven success in engaging stakeholders across government, international organizations, and the private sector.