

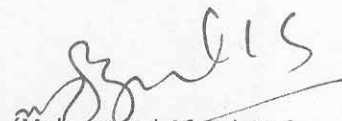
GOVERNMENT OF PAKISTAN  
FINANCE DIVISION

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SITUATION VACANT

Government of Pakistan, Finance Division intends to hire the services of following professionals having relevant experience and qualifications from recognized Universities for a period of one year (extendable for another one year) on contract basis. The terms and conditions are as follows:-

S#	Name of Post	No. of posts	Academic Qualifications	Experience/age
1	Budget Adviser (Pay Package ranging Rs.75,000/- to Rs.100,000/-p.m.)	1	Master's or Higher Degree in Economics / Financial Management.	Minimum 7 years experience in fiscal reform environment, Macroeconomic and Budget Reforms. (age upto 60 years)
2	Macroeconomist (Pay Package ranging Rs.75,000/- to Rs.100,000/-p.m.)	1	Master's or Higher Degree in Economics	Minimum 7 years experience in policy reform environment, Macroeconomic and Macro fiscal programming methodologies and budget procedure. (age upto 60 years)
3	Financial Monitoring and Expenditure Review Specialist (Pay Package ranging Rs.75,000/- to Rs.100,000/-p.m.)	1	Master's or Higher Degree in Financial Management.	Minimum 7 years experience in Policy Reform Environment, familiarity with PEFA methodologies and experience in Public Expenditure Review method. (age upto 60 years)

2. Interested candidates may send their applications along with a photo and detailed resume to the undersigned at Room No.501, 5<sup>th</sup> Floor, Block 'Q', Pakistan Secretariat, Islamabad within 10 days of publishing of this advertisement. Detailed TORs can be downloaded from the Finance Division's website [www.finance.gov.pk](http://www.finance.gov.pk). Only short listed candidates will be called for test / interview(s). No TA/DA will be paid.

  
(Muhammad Afzaal Ajiz)  
Deputy Secretary (HR)  
Ph.051-9206361

**Title: Budget Adviser**

**Position: Full time in Budget Wing**

**Terms of Reference:**

1. Familiar with the evolution of the MTBF reform process in Pakistan to date, and with comparable reform processes in other countries both within the region and beyond;
2. Familiar thoroughly with the Financial Programming Framework(FPF) developed under the MTBF.
3. Attend meetings of Macro Working Group and Budget Strategy Paper Working Group and take responsibility of drafting the Budget Strategy Paper with inputs from various stakeholders including Finance Division, Planning Commission, State Bank of Pakistan, Economic Adviser's Wing etc. and contribute to the development of 'Budget Strategy Paper' of the Government'
4. Update him/herself with the policies of the Government related to Revenue, Expenditure and Debts including donor support agreements and other fiscal policy directives;
5. Write a monthly summary of fiscal developments, risks and areas of improvement and forward this to Additional Secretary (Budget). Also write a comprehensive quarterly report on fiscal developments and their impacts on medium-term projection and policies and submit to Additional Secretary(Budget);
6. Provide inputs on policy developments and their impact on fiscal (National, Federal and Provincial levels) projections including regular consolidation of supplementary budget demands, re-appropriations etc;
7. Advise the Government on the budgeting reforms, processes, policies and procedures;
8. Liaise with macro-economist and Financial Monitoring and Expenditure Reviews Specialist to regularly update him/herself on the developments related to macro-economy and financial monitoring;
9. On request, present the recommendations to senior management of the Finance Division.
10. Any other task relevant to the post.

**Qualifications:**

The selected candidate will have appropriate qualifications as a policy economist, including academic qualification of either Masters in Economics/Financial Management with between 7-10 years experience, preferably in a budgetary/fiscal policy reform environment. Understanding of macro-economic and budget reforms is desirable.

**Title: Macro Economist**  
**Pos. bn: Full time in Budget Wing**

**Terms of Reference:**

1. Familiar with the evolution of the MTBF reform process in Pakistan to date, and with comparable reform processes in other countries both within the region and beyond;
2. Familiar thoroughly with the Financial Programming Framework(FPF) developed under the MTBF and take responsibility, under the direction of Joint Secretary(Budget), for the maintenance, updating and application of the FPF in support of the implementation of the MTBF and in technical support of the Budget Strategy Paper process;
3. Progressively develop the FPF as an instrument in support of sound fiscal policy formulation through the identification of elements of the FPF which can be strengthened through improved data management and forecasting procedures;
4. Liaise with various stakeholders including but not limited to State Bank of Pakistan, Federal Board of Revenue, Economic Affairs Division, other wings of Finance Division, Accountant General of Pakistan Revenue, Economic Adviser's Wing, Planning Commission etc. for gathering information on timely basis for the update of FPF;
5. Write a monthly summary of macro-economic developments, risks, inconsistencies and areas of improvement and forward this to Additional Secretary (Budget). Also write a comprehensive quarterly report on macro-economic developments and their impacts on medium-term projections and policies and submit to Additional Secretary (Budget).
6. Contribute to the development of 'Budgetary Strategy Paper' of the Government.;
7. Participate in the various technical meetings of the MTBF process, including all meetings of the MTBF Steering Committee and the Budget Macro Working Group and Budget Strategy Paper Working Group;
8. On request, present the recommendations to senior management of the Finance Division.
9. Any other task relevant to the post.

**Qualifications:**

The selected candidate will have appropriate qualifications as a policy economist, including academic qualification of Masters in Economics, more than 7 years experience, preferably in a policy reform environment. Familiarity with macronomic and macro-fiscal programming methodologies and with Government of Pakistan budget procedures would be desirable.

**Title: Financial Monitoring and Expenditure Reviews Specialist**

**Position: Full time in Budget Wing**

**Terms of Reference:**

1. Familiar with the evolution of the MTBF reform process in Pakistan to date, and with comparable reform processes in other countries both within the region and beyond;
2. Prepare monthly expenditure reports by gathering data from various sources to provide basis for different evaluations. Also prepare comprehensive quarterly reports of budget vs. actual and provide relevant commentary. This will also include development of relevant formats for the use of various decision makers within the Finance Division.
3. Plan, coordinate and develop expenditure reviews with the help of Financial Advisers, Ministerial staff, Finance Division etc. on the selected areas of reviews within the Federal Government including development of expenditure review reports to identify areas of efficiency.
4. Prepare 'Pakistan Fiscal Operations' report on quarterly basis.
5. Contribute to the development of 'Budget Strategy Paper' of the Government;
6. On request, present the recommendations to senior management of the Finance Division.
7. Any other task relevant to the post.

**Qualifications:**

The selected candidate will have appropriate qualifications as a policy economist, including academic qualification of Masters in Financial Management with not less than 7 years experience, preferably in a policy reform environment. Familiarity with PEFA methodology and experience in Public Expenditure Review methods is desirable.