

Government of Pakistan  
FINANCE DIVISION  
(Services Section)

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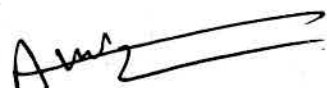
**TENDER NOTICE FOR PURCHASE OF OFFICE FURNITURE**

Sealed tenders / quotations are invited from well reputed firms based at Islamabad/Rawalpindi for supply of furniture items as per following details:

S.No	Name of items	Qty
1	Officer Revolving Chairs	30
2	Visitor Chairs	60
3	Officer Table	02
4	Assistant Table	06
5	File Rack Wooden	04
6	Computer Chairs	10
7	Computer Table	15
8	Central Table	04

2. Detailed specifications of the items and Terms & Conditions for participating in the tender can be obtained from the undersigned on any working day or may be downloaded from the website of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Ministry of Finance ([www.finance.gov.pk](http://www.finance.gov.pk)). The interesting bidders may see samples of above furniture items by visiting this Division on any working day during office hours. Samples must be followed strictly.


3. Interested parties may send their quotations in sealed cover at the following address latest by 23-5-2016 at 11:00 am, which will be opened on the same date at 3:30 pm. The bidders or their authorize representatives may attend the meeting if they wish to be present.



(Altaf Hussain)  
Section Officer (Services)  
Room No.506,Block-Q,  
Pak Secretariat, Islamabad.  
Ph:9208101

## SPECIFICATION OF FURNITURE ITEMS

S.No	Name of items	Qty	Specification
1	Officer Revolving Chairs	30	Imported Chair with Hydraulic system leatheritte.
2	Visitor Chairs	60	Made of Sheesham wood, laker polish (wood colour), with best quality leatheritte/Foam 4" thick.
3	Officer Table	02	Made of Sheesham Vim board dark brown, laker polish (wood colour), best quality, with three drawers on the right side and two drawers on left with locks. Size 5ft x 3ft.
4	Assistant Table	06	Made of Sheesham Vim board dark brown, laker polish (wood colour), best quality, with three drawers on the right side with locks. Size 4ft x 2.6ft.
5	File Rack Wooden	04	Made of Sheesham wood, laker polish (wood colour), best quality
6	Computer Chairs	10	Revolving Chair with arms and best quality.
7	Computer Table	15	Made of Sheesham, Vim board laker polish (wood colour), two daraz and key board try, Size 3ft x 2ft best quality.
8	Central Table	04	Made of Sheesham, vim board laker polish with dark brown, best quality,



**Allied Terms & Conditions of Tender Notice for Purchase of Furniture**

- The firm must have Income Tax registration, National Tax and GST Number.
- Price must be quoted in Pak Rupees and including GST.
- Firms must offer warranty for one year for each item.
- Delivery period shall be within 15 days after issuance of supply order
- Earnest Money in the shape of Pay order / demand draft equivalent to 2% of total worth of bid must be attached with the bid. The pay order / demand draft must be in favor of Finance Division, Islamabad which will be refunded after satisfactory completion of warranty period in case of successful bidder. However Security deposit of the non-successful bidders will be returned after approval of the case by the Competent Authority.
- The admissible taxes shall be deducted at source.
- An affidavit that firm has neither been involved in any litigation with any party nor has been blacklisted by any government organization.
- The procurement is subject to successful inspection of the furniture by dealing officers of this Division.
- The purchase will be made strictly in accordance with PPRA Rules, 2004.
- The furniture to be offered must be as per the given specifications and strictly in accordance with the sample shown. No deviation from the sample will be accepted. In case of any deviation from the sample, the supply shall be returned without any payment by the Finance Division, earnest money of the firm shall be forfeited and the firm shall be blacklisted for future business with the Government.
- The quantity of furniture to be purchase can be increased or decreased keeping in view the budgetary position.
- The Finance Division reserves the right to reject any or all bids while conveying the reason thereof.

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