

Government of Pakistan
FINANCE DIVISION
(Services-II Section)

PPRA

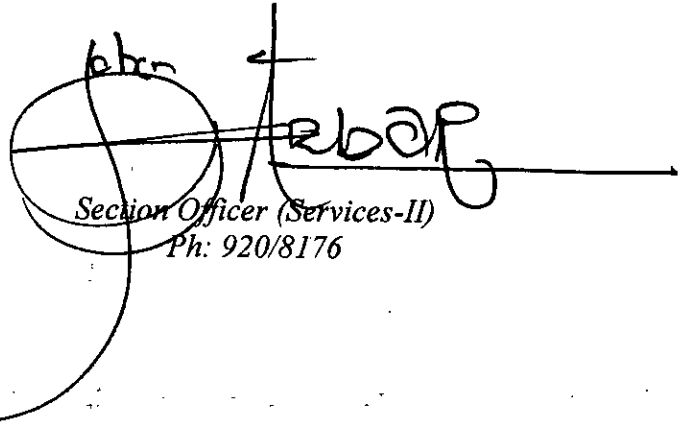
TENDER NOTICE

The Finance Division intends to invite proposals/bidding documents online through **e-PADS** portal of PPRA in **Single Stage-Single Envelope** procedure for purchase of office stationary, computer stationary, miscellaneous items and computer accessories etc for Finance Division for the Financial Year **2025-2026** from the reputed firms located in Islamabad / Rawalpindi having vender numbers, active status on the Active Tax Payers list, NTN Numbers, and General Sales Tax (GST) as well as the facilities of telephones/fax numbers.

2. Detailed list of above stated items along with Terms & Conditions for participating in the tender can be obtained from the undersigned on any working day. Terms & Conditions can also be downloaded from the website of the PPRA www.ppra.org.pk and website of Ministry of Finance www.finance.gov.pk.

3. RFP documents must be carefully prepared and applied on **e-PADS (Federal)** as per provided instruction on or before closing date (i.e 28th October, 2025) at **11:00. am**. The Bids will be opened on the same day at **11:30 am in Committee Room # 602 and 603, 6th floor** Block "Q", Pak Secretariat, Islamabad, in the presence (physical/online) of the representatives of the competing firms. The advertisement is also available on PPRA website at www.ppra.org.pk. In case of holyday the next working day will be considered as the closing date after **15 days** of publication of this advertisement.

4. Only **e-PADS (Federal)** registered bidders can apply for the tender. Applications other than EPADS will not be considered and entertained. Unregistered bidders shall register on **e-PADS (Federal)** first and then apply for the tender through **e-PADS**.


Section Officer (Services-II)
Ph: 920/8176

TERMS & CONDITIONS OF TENDER

F.No.1 (1)-S-II-2025-26. Sealed tenders are invited from the firms/Authorized dealers having proper shops and telephone facility, duly registered with sales tax authorities along with vendor numbers/NTN Number and also having Sales Service Centre in Islamabad/Rawalpindi for supply of Office Stationery Computer Stationery Miscellaneous Items and Computer Accessories for Financial Year 2025-26. Tender can also be downloaded from the website of Ministry of Finance www.finance.gov.pk and Public Procurement Regularity Authority www.ppra.gov.pk as well as **EPADS**.

- i. Interested parties/firms can obtain list/tender documents from the office of undersigned till 27th October, 2025 before closing of office hours on payment of rupees **Rs.2,000/- only**.
- ii. Samples of Office Stationery, Computer Station, Miscellaneous Items and Computer Accessories must be attached duly stamp/signed at each item. Samples of unsuccessful bidders will be returned.
- iii. Original Computer Printer, Photostat Machines Toners / Cartridges/Drum Unit, Transfer Belt Category will be procured from Sole Distributors / Authorized dealers only.
- iv. Security worth **Rs.1,000,000/- (rupees one million only)** (Single stage **Single envelope procedure**) for supply of office Stationery, Papers, Toners of Photostat Machines, Toner of Computer Printer, Miscellaneous Items / Computer Accessories etc is required to be deposited in favour of Drawing & Disbursing Officer / Section Officer (Budget & Accounts), Ministry of Finance Security deposits will be released/refunded to the unsuccessful bidders upon completion of the tender process and in case of successful bidder after 30th June 2026.
 - a. In financial proposal, separate columns are required to be displayed "Single unit price including all taxes".
- v. Rates may be quoted for original / genuine brands which will remain valid up to **30th June, 2026**. Sub-standard items will not be acceptable and defaulters/suppliers will be blacklisted as per PPRA 2004 and such items will be purchased from the open market at the cost and risk of the supplier.
- vi. Proof of Previous working in public Sector for last three years (work order/supply order). Firms will be bound to supply/deliver the goods on the approved rates throughout the year/specify given time and even on short Notice at their own transport at any of the Finance Division premises.
- vii. The Tender Documents must accompany the following certificates:
 - Firms registration certificates.
 - National Tax Number.
 - Sales Tax Registration Certificates.
 - Vendor Number.
 - Bank Account No/IBAN No.
- viii. Only typed quotation will be accepted. Use of white fluid or over writing will not be accepted. **All firms are directed to quote the rates on online e-procurement portal EPADS as well as original bid/rates must be submitted in hard form (hard copy) in the office of the undersigned by the bidders.**
- ix. The Suppliers are requested to furnish an affidavit on stamp paper valuing Rs.100/- that the firm is not blacklisted and has no dispute with any Government Organization(s).
- x. The Competent Authority, reserves the right to accept or reject any tender by whole or partially while assigning proper justifications/deficiency (if any).

Continued on next page

- xi. The Competent Authority also reserves the right to cancel the entire contract of the successful bidder(s) during the currency of the tender period year if items are found sub-standard or short in quantity and also not supplied timely. The security amount will be forfeited and the firm will be blacklisted.
- xii. Sealed Tenders Complete in all respect must reach the SECTION OFFICER (Ser-II) Ministry of Finance, Room # 517, 5th Floor, "Q", Block Pak Secretariat, Islamabad on or before 28th October, 2025 (Up to 1100 hours). Tenders/bids will be opened on the same day i.e. 28th October, 2025 at 1130 hours in the Room # 602 and 603, 6th floor, Q-Block, Pak Secretariat, Islamabad.
- xiii. The Late Delivery Surcharge @ Rs.1% per day starting from the 8th day of issuance of work/supply order will apply.


(Akbar Ghani Khan Khattak)
Section Officer (Services -II)
Ph: 9208176

FINANCE DIVISION
(Services-II Section)

LIST OF STATIONARY ITEMS

S. No.	Name of Items	If any quoted model / brand	Accounting Unit	Rate inclusive of all taxes
1.	Ball Point Piano 0.8 mm (or sample)		Each Pkt.	
2.	Ball Point Pinao Jelflo Gel (or sample)		Each Pkt.	
3.	Ball Point Crystal Piano (or sample)		Each Pkt.	
4.	Ball Pen Signature (or equivalent)		Each Pkt.	
5.	Ball Pen M&G Gel Pen (SI) (or equivalent)		Each Pkt.	
6.	Ball Pen M&G Expert Gel Pen (or equivalent)		Each Pkt.	
7.	Ball Pen Pilot HI-Tec point V10 Grip (or equivalent)		Each Pkt.	
8.	Ball Pen Uniball Signo UM-120 (or equivalent)		Each Pkt.	
9.	Ball Pen Uniball Fine Deluxe UB-177 (or equivalent)		Each Pkt.	
10.	Ball Pen Schneider 0.5 mm one Business (or equivalent)		Each Pkt.	
11.	Binder Clip 19 mm (Deli) (or equivalent)		Each.	
12.	Binder Clip 25 mm (Deli) (or equivalent)		Each.	
13.	Binder Clip 41 mm (Deli) (or equivalent)		Each.	
14.	Binding Sheet Plastic A4 Size (180 Micron) IBCO (or equivalent)		Each.	
15.	Binding tape 2"x 13 Meters (Quality Brand) (or equivalent)		Each.	
16.	Box File Full Size Executive (or equivalent)		Each.	
17.	Butter Paper (Superior Quality) Size 30" x 40" (500 Sheet) (or equivalent)		Per Packet.	
18.	Color Paper (80 Gram Imported 500 Sheets (Superior Quality) (sample)		Per Ream.	
19.	Color Paper (80 Gram Imported 100 Sheets (Superior Quality) (sample)		Per Ream.	
20.	Computer Paper 11" x 15" 80 GM (Box of 1000 Sheets) Ruled (Imported) (in green line) (sample)		Per Box.	
21.	Cut Boxes (Different Sizes) China Plastic (PILON) (or equivalent)		Each	
22.	Calculator Casio (14-Digits) Casio (or equivalent/sample)		Each	
23.	Dak Book Large A4 Size (200 Pages) (or equivalent)		Each	
24.	Dak Pad Superior (Lock Type) (or equivalent/sample)		Each	
25.	Diary Register No.12 (TAYABA) (or equivalent/sample)		Each	
26.	Dollar Ink Medium (Blue, Black, Red & Green) (or sample)		Each	
27.	Double Hole Punch Medium (or sample)		Each	
28.	Double Hole Punch (HD) Superior (or equivalent/sample)		Each	
29.	Drafting Pad alfalah #1248 (Imported Paper) (or equivalent)		Each	
30.	Drafting Pad alfalah #1237 (Imported Paper) (or equivalent)		Each	
31.	Drafting Pad Lucky DPS M7 100 (Imported Paper) (or equivalent)		Each	
32.	Duster for white Board (Superior Quality) (or equivalent)		Each	
33.	Engagement Stand Plastic A4 Size superior Quality (or equivalent)		Each	

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34.	Envelope cloth line file size white (Superior) (Imported papers) (or equivalent)		Each	
35.	Envelope S.E. 5 Kraft Superior (or equivalent/sample)		Each Pkt 100 Nos.	
36.	Envelope S.E. 6 Kraft Superior (or equivalent/sample)		Each Pkt 100 Nos.	
37.	Envelope S.E 8 Kraft Superior (or equivalent/sample)		Each Pkt 100 Nos.	
38.	Envelope (White) 10"x12" (Imported 100 Gram) (or equivalent)		Each Pkt 100 Nos.	
39.	Envelope (White) 7 ½ "x 5 ½ " (Imported 100 Gram) (or equivalent)		Each Pkt 100 Nos.	
40.	Envelope (White) 9"x4" (Imported Papers 100 Gram) (or equivalent)		Each Pkt 100 Nos.	
41.	Envelope (White) file size (Imported 100 Gram) (or equivalent)		Each Pkt 100 Nos.	
42.	Eraser AL-30 Pelikan Superior Quality (or equivalent)		Each	
43.	Fax Paper Roll 30 Meters (or equivalent)		Each	
44.	File Board A4 Size (Shaheen Brand) (or equivalent)		Each	
45.	File Flapper Cloth lined Superior Quality (or equivalent)		Each	
46.	File Cover 300 GMS Blue Card Board Imported (As per sample) Superior Quality (or equivalent)		Each	
47.	File Separator Set of 20 Pieces Plastic (or equivalent/sample)		Per Set	
48.	File Separator Set of 30 Pieces Plastic (or equivalent/sample)		Per Set	
49.	File Register (Tayyaba) No.3 (or equivalent)		Each	
50.	Foot Scale 12" Steel		Each	
51.	File Flag Different Colors (or equivalent)		Each	
52.	File Box A4 Size 35 MM Plastic Kobest F1235 (or equivalent/sample)		Each	
53.	Glue Stick Choice (Medium) 21 Gram Deli (or equivalent/sample)		Each	
54.	Glue Stick Choice (Large) 40 Gram Deli Group (or equivalent/sample)		Each	
55.	Ivory Card A4 Size 160 Grams (or equivalent)		Each	
56.	Laminating Sheets IBCO Product (Size 75mm x100mm (Packet of 100 Sheets) (or equivalent)		Each packet	
57.	Log Book (Full Size) (or equivalent)		Each	
58.	Masking Tape 1"x 35 Yds. (ABRO) (or equivalent/sample)		Each	
59.	Masking Tape 2"x 35 Yds. (ABRO) (or equivalent/sample)		Each	
60.	Marker 70/90 Allmark Dollar (or equivalent)		Each	
61.	Marker Silver & Gold (Large) (or equivalent)		Each	
62.	Marker White Board (Snowman) (or equivalent)		Each	
63.	Movement Register (Tayyaba) (or equivalent)		Each	
64.	Neck Band (Standard Size)/ID Card Dori (Color dark green as per sample) (or equivalent)		Each	
65.	Note sheet Pad A4 Size 80 Gram (80 Sheets) (Imported Paper) (or equivalent)		Per Pad	
66.	O Ring File Nokyo 073 (or equivalent)		Each	
67.	Plastic Card Pouch (or equivalent)		Each	
68.	Paper Clip 30 MM (or equivalent)		Packet	
69.	Paper Cutter Steel (or equivalent/sample)		Each	
70.	Paper Pin (Elephant) 28 Gram (or equivalent)		Packet	
71.	Packing Tape-2" x72 P.V.C. (Nichiban) (or equivalent/sample)		Each	

Handwritten signature/initials

72.	Paper/Knife Cutter Medium SDI No. 426 (or equivalent/sample)		Each	
73.	Paper/Knife Cutter (Blade) SDI (or equivalent)		Each	
74.	Pencil Goldfish-6000 Executive with Eraser (or equivalent)		Per Dozen	
75.	Pen Holder Dux-240 (Superior Quality) (or equivalent)		Each	
76.	Pencil Sharpener (HD)K.W. 307A (or equivalent)		Each	
77.	Pencil Jar Good Quality (or equivalent as per sample)		Each	
78.	Pencil Jar Superior Quality (or equivalent as per sample)			
79.	Peon Book (Small) 96 Pages (or equivalent)		Each	
80.	Photostat Paper 70 Gram A4 Size Imported (Paper One) 500 Sheets (or equivalent/sample)		Per Ream	
81.	Photostat Paper 70 Gram A4 Size Imported (IK) 500 Sheets (or equivalent/sample)		Per Ream	
82.	Plastic File Rail Grip No.842-6 Alfalah (or equivalent)		Each	
83.	Plastic File Slid Bar (Nokya) A-074 (or equivalent)		Each	
84.	Plastic File Slid Bar (Nokya) GY-074 (or equivalent)		Each	
85.	Plastic folder two sides Transparent Nokia 021 (or equivalent)		Each	
86.	Presentation Folder 0244B		Each	
87.	Presentation Folder Nokyo 2247 (Legal Size) (or equivalent)		Each	
88.	Presentation Folder Nokyo 2241 (A4 Size) (or equivalent)			
89.	Power Clip File Nokya No.064 (or equivalent)		Each	
90.	Post it Not Pad 3"x2" PRNOTI (or equivalent)		Each	
91.	Post it Not Pad 3"x3" PRNOTI (or equivalent)		Each	
92.	Post it Not Pad 3"x4" PRNOTI (or equivalent)		Each	
93.	Photo Glassy Paper Sheet 200/210 GM (Superior Quality) (or equivalent)		Each Sheet	
94.	Register Ruled – Different sizes (Local Papers (Lucky Brand) (or equivalent)		Per No.	
95.	Register Ruled – Different sizes (Imported Papers (Lucky Brand) (or equivalent)		Per No.	
96.	Ribbons for Printronix Printer (P-8000) (or equivalent)		Each	
97.	Ring Binder A4 Size Deli No. 5383 (or equivalent/sample)		Each	
98.	Ring Binder A4 Size Deli No. 5387 (or equivalent/sample)		Each	
99.	Ring Binder Nokia ½ Ring A4 Size Nokya 073 (or equivalent/sample)		Each	
100.	Ring Binder A4 Size Nokya No. 074 (or equivalent/sample)		Each	
101.	Ring Binder SO-2 A4 (or equivalent)		Each	
102.	Ring File A4 S-2025 Comet (or equivalent)		Each	
103.	Ring File A4 S-3038 Comet (or equivalent)			
104.	Ring File D 2 Ring Xing PVC 1314 NK (Nokya) (Blue & White) A4 Size (or equivalent/sample)		Each	
105.	Rubber Band (Superior Quality) (or equivalent)		Packet	
106.	Register Executive Arhan Superior 480 Pages (or equivalent)		Each	
107.	Register GS Executive Imported Papers 400 Pages (or equivalent)		Each	
108.	Scissor (M&G) Superior Quality (or equivalent/sample)		Each	



109.	Scotch Tape 1 x 50 Yds. Superior Quality (or equivalent/sample)		Each	
110.	Scotch Tape 2 x 50 Yds. Superior Quality (or equivalent/sample)		Each	
111.	Sharpener Plastic Germany Superior Quality (or equivalent)		Each	
112.	Silk Ribbon Superior 1"x1 Meter (or equivalent)		Per Meter	
113.	Single Hole Punch Steel With Soft Grip Superior Quality (or equivalent/sample)		Each	
114.	Single Hole Punch Steel With Soft Grip Large Superior Quality (or equivalent/sample)		Each	
115.	Single Hole Punch (Heavy Duty) K.W. 97 DO (or equivalent/sample)		Each	
116.	Slip Book Cover Green (Rexine Inside Pocket) Size 5½ x 8 Superior Quality (or equivalent)		Each	
117.	Spiral Binding Ring 6 mm. (or equivalent)		Each	
118.	Spiral Binding Ring 8 mm. (or equivalent)		Each	
119.	Spiral Binding Ring 10 mm. (or equivalent)		Each	
120.	Spiral Binding Ring 12mm. (or equivalent)		Each	
121.	Spiral Binding Ring 14 mm. (or equivalent)		Each	
122.	Spiral Binding Ring 18 mm. (or equivalent)		Each	
123.	Spiral Binding Ring 20 mm. (or equivalent)		Each	
124.	Spiral Binding Ring 22 mm. (or equivalent)		Each	
125.	Spiral Binding Ring 28 mm. (or equivalent)		Each	
126.	Spiral Binding Ring 32 mm. (or equivalent)		Each	
127.	Spiral Note Book Pocket Size Superior Quality Paper (or equivalent)		Each	
128.	Spiral Note Book Medium Size 004 (100 Sheet) (or equivalent)		Each	
129.	Spiral Note Book Orion 6x4 (or equivalent/sample)		Each	
130.	Stamp Pad Ink Crystal (or equivalent)		Each	
131.	Stamp Pad (Lancer) 7x11 cm (or equivalent/sample)		Each	
132.	Staple Machine K.W. 5871 (sample)		Each	
133.	Staple Machine K.W. 5675 (sample)		Each	
134.	Staple Machine Deli Large (50 Sheets) (sample)		Each	
135.	Staple Machine Opeal FL-55 Large 50 Sheets (sample)		Each	
136.	Staple Machine Heavy Duty K.W. 50 LA (sample)		Each	
137.	Staple Pin Dollar No.10 (or equivalent)		Packet	
138.	Staple Pin Dollar 24/6 (or equivalent/sample)		Packet	
139.	Staple Pin 8 MM (Rapid) (or equivalent)		Packet	
140.	Staple Pin 13 MM (WASHIN) (or equivalent)		Packet	
141.	Staple Pin 15 MM (WASHIN) (or equivalent)		Packet	
142.	Staple Pin 17 MM (WASHIN) (or equivalent)		Packet	
143.	Staple Pin 20 MM (WASHIN) (or equivalent)		Packet	
144.	Staple Pin Remover K.W. 5080 (or equivalent/sample)		Each	
145.	Stock/Issue Register No.12 (or equivalent/sample)		Each	
146.	Swing Ring File Nokyo 1154 (or equivalent)		Each	
147.	Summary/Computer Paper 80 Gram Imported A4 Size 500 Sheet (IK) (or equivalent/sample)		Per Ream	
148.	Summary/Computer Paper 80 Gram Imported A4 Size 500 Sheet (Paper One) (or equivalent/sample)		Per Ream	
149.	Summary /Computer Paper 80 Gram Imported full Scape/Legal Size 500 sheets (Paper One) (or equivalent/sample)		Per Ream	

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150.	Summary /Computer Paper 80 Gram Imported full Scape/Legal Size 500 sheets (IK) (or equivalent/sample)		Per Ream	
151.	Summary /Computer Paper 80 Gram Imported full Scape/Legal Size 500 sheets (Green/Yellow) (Paper One) (or equivalent/sample)		Per Ream	
152.	Summary /Computer Paper 80 Gram Imported full Scape/Legal Size 100 sheets (Green/Yellow) (Paper One) (or equivalent/sample)		Per Ream	
153.	Summary Paper 100 Gram Imported A4 size 500 sheets (Brilliant White Superior) (or equivalent/sample)		Per Ream	
154.	Sutli		Per K.G.	
155.	Transparent Stick File A4 (XLZF) 10 pieces (or equivalent)		Each	
156.	Text marker Pelikan 490 (Highlighter) (or equivalent)		Each	
157.	Tag Cotton 5" (50 in a Bundle) Superior Quality (or equivalent)		Per Bundle	
158.	Table Diary (Friend) (or equivalent)		Each	
159.	Table Set Rexine Kaligon No.5 (or equivalent/sample)		Per Set	
160.	Table Set Leather Kaligon No.04 (or equivalent/sample)		Per Set	
161.	Table Set (Green Marble) 09 Pieces Superior (or equivalent)		Per Set	
162.	Table Set (Senator) No.13 (Real Leather Set) Superior (or equivalent)		Per Set	
163.	Table Set (Senator) No.20 (Super Rexine Set) Superior (or equivalent)		Per Set	
164.	Tape Dispenser (Small) K.W. No.3310 (or equivalent)		Each	
165.	Tracing Paper 210 x 297 A4 size 250 sheets 90 x 95 Grams (gateway) (or equivalent)		Packet	
166.	UHU Tube 35 ml. (or equivalent)		Each	
167.	UHU Tube 60 ml. (or equivalent)		Each	
168.	UHU Tube 125 ml. (or equivalent)		Each	
169.	Uni Correction Pen Superior Quality (or equivalent sample)		Each	
170.	White Offset Imported Paper 80 Gsm Size 23 x 36		Per Ream	
171.	White Fluid Pelikan Blanco (or equivalent)		Each	
172.	White Board Size 24" x 36" (or equivalent)		Each	
173.	White Board Size 36" x 48" (or equivalent)		Each	
174.	White Board Stand 1" (or equivalent)		Each	
175.	Wrapping sheet 80 Gram 35" x 46" (Brown) (or equivalent)		Per Sheet	



LIST OF COMPUTER ACCESSORIES

S.No	Name of items	If any quoted model/brand	Accounting Unit	Rate inclusive of all taxes
1.	Flash Drives (08 GB) (Steel Body) (or equivalent)		Each	
2.	Flash Drives (16 GB) (Steel Body) (or equivalent)		Each	
3.	Flash Drives (32 GB) (Steel Body) (or equivalent)		Each	
4.	Flash Drives (64 GB) (Steel Body) (or equivalent)		Each	
5.	16 GB USB Card With Custom Transfer Printing and with leather cover with logo (As per sample) (or equivalent)		Each	
6.	32 GB USB Card With Custom Transfer Printing and with leather cover with logo (As per sample) (or equivalent)		Each	
7.	Key Boards (USB Port, PS/2) Dell/HP (or equivalent)		Each	
8.	Key Board (Wireless) A4 Tech		Each	
9.	Mouse (Laser) Dell/HP (or equivalent)		Each	
10.	Lazer Mouse (Wireless) A-4 Tech		Each	
11.	Mouse Pad (or equivalent)		Each	
12.	Electric Extension Lead 05 Meters (With Ten Points) (or equivalent)		Each	
13.	Electric Extension Lead 10 Meters (With Ten Points) (or equivalent)		Each	
14.	USB Extension Lead for Data Cable (or equivalent)		Each	
15.	TV Device for L.C.D. (DANY) (or equivalent)		Each	
16.	TV Device for Monitor (DANY) (or equivalent)		Each	
17.	CD (R) 700 MB Sony (or equivalent) (Casing Individual)		Each	
18.	CD (RW) 700 MB Sony (or equivalent) (Casing Individual)		Each	
19.	DVD (R) 4.7 GB Sony (or equivalent)		Each	
20.	DVD (RW) 4.7GB Sony (or equivalent)		Each	
21.	Cat-5 Wire (One Spool) (or equivalent)		Each	
22.	Computer Power Cable (two pin) (best quality) (or equivalent)		Each	
23.	Printer Data Cable (USB) (or equivalent)		Each	
24.	LCD Display Cable VGA Cable (or equivalent)		Each	
25.	HDMI VGA Cable (or equivalent)		Each	
26.	DVD (R) 8.00 GB Sony (or equivalent)		Each	
27.	DVD (RW) 8.00 GB Sony (or equivalent)		Each	
28.	Internet Cable 3 Meters with Connectors UTP Cat-6.6 mm (or equivalent)		Each	
29.	Internet Cable 6 Meters with Connectors UTP Cat-6.6 mm (or equivalent)		Each	
30.	Internet Cable 10 Meters with Connectors UTP Cat-6.6 mm (or equivalent)		Each	
31.	Headphone Wireless (or equivalent)		Each	
32.	Headphone with Wire (or equivalent)		Each	
33.	Small Camera A4-Tech (or equivalent)		Each	
34.	Small Desktop Speaker Set (Audionic) (or equivalent)		Each	
Computer Stationary (Inks and All kinds of Toners)				
35.	Color Inks for Epson Printer Cyan, Magenta, Yellow (Original)		Complete Set	
36.	Toner for Fax Machine HP Pro MFP M130fn (Original)		Each	
37.	Toner for Fax Machine Samsung MLT-D1115 (Original)		Each	
38.	Toner for Fax Cartridge Ricoh SP210SF (Original)		Each	



39.	Toner for Fax Machine Ricoh SP 311 SFN (Original)		Each	
40.	Toner for Photocopier Machine E-Studio-3018 A Toshiba		Each	
41.	Toner for Photocopier Machine Konica TN 114 (Original)		Each	
42.	Toner for Photocopier Machine Toshiba Studio 161 (Original)		Each	
43.	Toner for Photocopier Machine Rex Rotary (MP-6002) (Original)		Each	
44.	Toner for Photocopier Machine Kyocera/Yashica K.M. 3530 and 4035 (Original)		Each	
45.	Toner for Photocopier Machine Kyocera K.M. 3540 (Original)		Each	
46.	Tone for Photocopier Machine MINOLTA-303-A (Original)		Each	
47.	Toner for Digital Photocopier Machine Konica Minolta 7272 (TN 601 (7165) (Original)		Each	
48.	Toner for Digital Photocopier Machine Konica Minolta bizhub-350 (TN-311) (Original)		Each	
49.	Toner for Digital Photocopier Machine Konica Minolta bizhub-351 (Original)		Each	
50.	Toner for Photocopier Machine Konica (TN-414) (Original)		Each	
51.	Toner for Photocopier Machine Panasonic DP-4530 (TU 24D) (Original)		Each	
52.	Toner for Photocopier Machine Panasonic DP-3030 (TU-15E) (Original)		Each	
53.	Toner for Photocopier Machine Panasonic DP-8045 (T DQ TU-33R) (Original)		Each	
54.	Toner for Photocopier Machine Gestetner SP-5200 (Original)		Each	
55.	Toner for Photocopier Machine Konica Minolta (Bizhub 554e) (Original)		Each	
56.	Toner for Photocopier Machine Konica Minolta Bizhub-287 (Original)		Each	
57.	Toner for Photocopier Machine Konica Minolta (Bizhub 367) (Original)		Each	
58.	Toner for Photocopier Machine (HD) Konica Minolta (Bizhub 558e) (Original)		Each	
59.	Toner for Photocopier Machine Toshiba Digital Model E-Studio-3518A (Original)		Each	
60.	Toner for HP LJ 606 Computer Printer (Original)		Each	
61.	Toner for HP LJ Computer Printer Pro 400 (M-401) 80-A (Original)		Each	
62.	Toner for HP LJ 1000/1200/3300 Computer Printers (C7115A) (Original)		Each	
63.	Toner for HP LJ 1300 Computer Printer (Q2613A) (Original)		Each	
64.	Toner for HP LJ 1320 Computer Printer (Q5949A) (Original)		Each	
65.	Toner for HP LJ 2015 Computer Printer (Q7553A) (Original)		Each	
66.	Toner for HP LJ 2055/2035 Computer Printer (CE505A) (Original)		Each	
67.	Toner for HP LJ 90-A Computer Printer (CE390A) (Original)		Each	
68.	Toner for HP LJ Computer Printer (Pro M402dn) 26-A (Original)		Each	
69.	Toner HP LJ 1010/1020 Computer Printers (Q2612-A) (Original)		Each	
70.	Toner for HP LJ Pro MFP M127 fn Printer (Original)		Each	
71.	Toner for HP LJ Pro M227 fn Printer (Original)		Each	
72.	Toner for HP LJ MFP-137-FNW—107A (Original)		Each	
73.	Toner for HP LJ 59-A Printer (Original)		Each	
74.	A Complete Set of Toners for HP LJ 277 DVO Computer Printer (Original)		Complete Set	
75.	A complete Set of toners for HP CLJ 477 Printer (Original)		Complete Set	
76.	A complete Set of toners for HP MFP 181 Printer (Original)		Complete Set	

Handwritten signature/initials

77.	A complete Set of toners for HP CLJ CP-1215 Printer(Original)		Complete Set	
78.	A complete set of four toners for Color Printer C-510 Lexmark (Original)		Complete Set	
79.	A complete set of four toners for Color Printer Pro 400 (Original)		Complete Set	
80.	A complete set of four toners for Color Printer Pro 454dn (Original)		Complete Set	
81.	Toner for HP LJ 500 M551 for Color Printer (Original)		Complete Set	



Government of Pakistan
Finance Division
(Services-II Section)

LIST OF MISCELLANEOUS ITEMS
(TENDER ITEMS)

S.No	Description	If any quoted model /brand	Accounting Unit	Rate inclusive of all taxes
1.	Air Freshener Aseel AI Rehab300 ml (or equivalent)/as per Sample		Each	
2.	Baygon Insect killer 500 ml as per Sample		Each	
3.	Broom Brown 400 gm (or equivalent)		Each	
4.	Broom Phool (Superior Quality) (or equivalent)		Each	
5.	Capri Soap 80 gm (or equivalent)/ as per Sample		Each	
6.	Capri Soap 120 gm (or equivalent)/ as per Sample		Each	
7.	Lux Soap 115 gm (or equivalent)		Each	
8.	Carpet Brush (Plastic) (or equivalent) as per Sample		Each	
9.	Carpet Jay-e-Namaz (Superior Quality- Large Size) as per Sample		Each	
10.	Steel Lock (50 mm) Large (or equivalent) as per Sample		Each	
11.	China Lock Large (As per Sample)		Each	
12.	China Lock Small (or equivalent) as per Sample		Each	
13.	Kiwi Do It Air freshener 300 ml (or equivalent) as per Sample		Each	
14.	Duster White Cotton- 24x24 Superior Quality (or equivalent) as per Sample		Each	
15.	Duster Yellow Cotton- 28x24 Superior Quality (or equivalent) as per Sample		Each	
16.	ZIK Phenyl (2.75 ltr Bottel) (or equivalent) as per Sample		Each	
17.	Power Plus toilet bowl cleaner 250 ML (or equivalent)		Each	
18.	Harpic 250 ML as per Sample		Each	
19.	Insta Glint (Plus) Anti-Mist 500ml as per Sample		Each	
20.	Liquid Hand Wash 400ml bottle Dettol (Imported) (or equivalent)		Each	
21.	Liquid Hand Wash Refill Delite (4 Liters) (or equivalent)		Each	
22.	Looking Mirror (2x2.5feet) &(2.5x5feet) Wooden Frame (or equivalent)		Each	
23.	Lota Plastic (Nylon) Large (or equivalent)		Each	
24.	Five Star back care Molty as per Sample		Each	



25.	Molty Foam Coccyx Cushion		Each	
26.	Mortin Insect Killer (500 ml) (or equivalent)		Each	
27.	Black Cobra Insect Killer (500 ml) as per Sample		Each	
28.	Cell AA Size (Sony) as per Sample		Each	
29.	Cell 'AAA' Size (Sony) as per Sample		Each	
30.	Pichara (Large size) (or equivalent) as per Sample		Each	
31.	Pichara with Steel Handle as per Sample		Each	
32.	Plastic Doori Roll (or equivalent)		Each	
33.	Sweep (Bath Room Cleaner) (or equivalent)		Each	
34.	Tehzab (Bath Room Cleaner) (or equivalent)		Each	
35.	Table Cloth (Green) per meter Superior Quality (as per Sample)		Per Meter	
36.	Table Glass Size=6 mm per Sq. Ft. Brown (or equivalent)		Per Sq.ft	
37.	Tissue Paper (Rose Petal) 100x3 ply luxury (as per Sample)		Each	
38.	Tissue Paper (Rose Petal) 100x3 ply pop-up (as per Sample)		Each	
39.	Toilet Brush With Plastic Handle (or equivalent)		Each	
40.	Toilet Roll (Rose Petal) (as per Sample)		Each	
41.	Toilet Roll (Misk) (or equivalent)		Each	
42.	Toilet Tissue Rose Patel/Signature (handchirchief) (or equivalent)		Each	
43.	Tissue Rumal Signature (handchirchief) (as per Sample) Higeen		Each	
44.	Towel White (Large Size Superior Quality) (or equivalent)		Each	
45.	Umbrella large Size - 36 Inches (Superior Quality) (as per Sample)		Each	
46.	Vim Lemon Classic 400 gm Bottle (as per Sample)Lemon Max		Each	
47.	Vim Lemon Classic 400 gm Pouch (or equivalent)(as per Sample) Lemon Max		Each	
48.	Wall Clock (Champion) (or equivalent)		Each	
49.	Washing Powder(Ariel/Brite 70 gm) (or equivalent)		Each	
50.	Wiper Large Size with Steel Handle Superior Quality (or equivalent)		Each	
51.	Cell Energizer AA (or equivalent)		Each	
52.	Cell Energizer AAA (or equivalent)		Each	
53.	Bucket Plastic (16 liter) (or equivalent)		Each	
54.	Dust Bin (Large-Nylon) (or equivalent)		Each	

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55.	Paddle Basket Large (or equivalent)		Each	
56.	Soap Dispenser (Manual) (or equivalent)		Each	
57.	Water Filter Cartridge – Installation with Complete Set (or equivalent)		Per set	
58.	File Tray Plastic (or equivalent)		Each	
59.	Table Glass 8 mm Brown (or equivalent)		Per sq.ft	
60.	Table Glass 8 mm white (or equivalent)		Per sq.ft	
61.	Cell DD Size 1.5 Energizer (or equivalent)		Each	
62.	Automatic Air freshener (Air Wick) (or equivalent)		Each	
63.	Dry Mope with Steel Handle (or equivalent)		Each	
64.	Hygiene Tissue Dispenser Boxes (Superior Quality) (or equivalent)		Each	
65.	Kingtox powder for insect killer		Each	
66.	Mouse Cage		Each	
67.	Mouse Trap Book		Each	
68.	Injection for insect killer		Each	
69.	Flowers Fresh Bukay		Each	
70.	Painting Pictures With Frame 2x3		Each	
71.	Plants(Artificial) large with pot		Each	
72.	Car Flag Double Stitched		Each	
73.	Kettle Repair		Each	
74.	Pena flux Banner		Per sq ft	
75.	Watch Repair		1 ltr	
76.	Kerosene oil		Each	
77.	07 watt light 4" Panel light		Each	
78.	Table lamp /Floor lamps (Wooden)		Each	
79.	Hand Sanitizer 250ML bottle		Each	
80.	Killing Gel		Each	
81.	Bell Repair		Each	
82.	Thermapol		Each	
83.	Foam cleaner for sofa		Each	
84.	Car Gel Air Freshener		Each	
85.	Glass Paper		Each	

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86.	Quaid e Azam Portrait with frame 2x3 ft		Each	
87.	Marble Plate Handi Craft (Large)		Each	
88.	Marble Plate Handi Craft (Small)		Each	
89.	Wire lock		Each	
90.	Screw 2"		1 packet	
91.	Traffic Cone Large		Each	
92.	Money Plant Large		Each	
93.	Snake Plant		Each	
94.	Dracaena Plant		Each	
95.	Planter Pot 13" Steel Silver		Each	
96.	Planter Pot 18" Steel Golden		Each	
97.	Shields Plastic		Each	
98.	Rasi (Rope 2 Bundles)		Each	
99.	Avlone Lotion		Each	
100.	Bowl Large		Each	
101.	Coffee Mug		Each	
102.	Coffee Beater		Each	
103.	Pakistan/Monogram flag 6x2 with Stand Steel 7ft		Each	
104.	Flag Rasi (Rope)		Each	
105.	Paint (Oil) Color(Master Piant)		Each	
106.	Dettol Surface Cleaner		Each	
107.	Garbage Bag		1 kg	
108.	Door Matt 3x2 ft		Each	
109.	Table Glass Size=6 mm per Sq. Ft. (or equivalent)		Each	
Electric Items				
110.	Dura Duct Adam jee 20 Number (or equivalent)		Each	
111.	A.C Circuit Braker Shœ 20 Amps Busch (or equivalent) Safty		Each	
112.	Bulb Zero watts (Red & Green) (or equivalent)		Each	
113.	Electric Kettle Stainless Steel (Steel Body) Automatic-Imported (Large Size) 1.7liters WestPoint (as per Sample)		Each	
114.	Electric Kettle Stainless Steel (Steel Body) Automatic-Imported (Large		Each	



	Size) 1.7liters Deuron (as per Sample)			
115.	LED Bulb 07 Watts (Screw/pin) (as per Sample) Osaka		Each	
116.	Light Power Plug 5 Amps. With Box (K.M/JPI/NB/G&S/HERO NO.1 (as per Sample)		Each	
117.	Multi Plug-2-Pin 15 Amp (or equivalent)/ as per sample		Each	
118.	Multi Plug 3 Pin 15 Amp-250 (or equivalent)(as per Sample)		Each	
119.	Power Plug 10 Bie. With Box (or equivalent) (as per Sample) K.M		Each	
120.	Remote bell cell (or equivalent)		Each	
121.	Power Plug 40 Amps. With Box Pore Saline Base (K.M/ JPI/NB/G&S/ HERO NO.1 (as per Sample)		Each	
122.	Electric Bell (Voye/SOGO) imported (or equivalent)		Each	
123.	Bell (Voye/SOGO) imported (or equivalent)with cell		Each	
124.	Starter (Philips) S-2 (or equivalent)		Each	
125.	Starter (Philips) S-10 (or equivalent)		Each	
126.	Three Pin Shoe 15 Amps. (K.M/JPI/NB/G&S/HERO NO.1 (as .per Sample)		Each	
127.	Tube Light Rod (Philips) 20 watts White (as per Sample)		Each	
128.	Tube light Rod (Philips) 40 watts White (as per Sample)		Each	
129.	Two Pin Shoe 5 Amps (K.M/JPI/NB/G&S/HERO NO.1 or equivalent)		Each	
130.	Aerosol Dispenser Auto Spray Machine Large Size Superior Quality (or equivalent)		Each	
131.	Electric Wire 7 x 29 coll 90 meter (Double Core) (or equivalent)Pak Muzaffar/G.M/Fast Cable)		Each Coil	
132.	Electric Wire 3 x 29 coll 90 meter (Double Core) (or equivalent)		Each Coil	
133.	Electric Wire 7 x 44 coll 90 meter (Double Core) (or equivalent)		Each Coil	
134.	Electric Wire 7 x 36 coll 90 meter (Double Core) (or equivalent)		Each Coil	
135.	Electric Tube Rod Chock 40 Watts Philips / Hitachi (or equivalent)		Each	
136.	Electric Tube Rod Chock 20 Watts Philips / Hitachi (or equivalent)		Each	
137.	Soap Dispenser (Automatic) / Large Size Superior Quality (or equivalent)		Each	
138.	Electric Tape (or equivalent)		Each	
139.	LED Tube Light small size 20-watts (Phillips / Osaka) (or equivalent)		Each	
140.	LED Tube Light Large size 40-watts (Phillips / Osaka) (or equivalent)		Each	
141.	LED Tube Light Large size 40-watts Warm light (Phillips / Osaka) (or		Each	

Handwritten signature

	equivalent)			
142.	Breaker 3 Phase for AC		Each	
143.	Ceiling Light 07(watt) SMD 3 Inch(Osaka/ Phillips		Each	
Crockery Items				
144.	Curry Plates (Imported) China Superior Quality (as per Sample)		Pack of Six	
145.	Fork for Dinning Stainless Steel (Superior Quality) (as per Sample)		Pack of Twelve	
146.	Jug (Toyo Nasic) with Cover (or equivalent)(as per Sample)		Each	
147.	Milk Pot Boom Chine Superior Quality in white (or equivalent)		Each	
148.	Quarter Plate (Imported) China Superior Quality (or equivalent)		Pack of Six	
149.	Rice Plate (Imported) China Superior Quality (as per Sample)		Pack of Six	
150.	Rice Spoon Stainless Steel (Superior Quality) (as per Sample)		Pack of Twelve	
151.	Sugar Pot Superior Quality in white (or equivalent)		Each	
152.	Tea Cup with Saucers Boom China Superior Quality (as per Sample)		Pack of Six	
153.	Tea Cups with Saucers Royal of London (or equivalent)		Pack of Six	
154.	Tea Cup with Saucers Boom China in White with Golden line Superior Quality (or equivalent)		Pack of Six	
155.	Tea Spoon Stainless Steel (Superior Quality), (as per Sample)		Pack of Twelve	
156.	Tea Tray Plastic (Fine Quality) for 4 cups (or equivalent)		Each	
157.	Tea Tray Plastic (Superior Quality) for 6 cups (or equivalent)		Each	
158.	Tumbler (Toyo Nasic Fine quality 280ml) (or equivalent)		Pack of Six	
159.	Tumblers (Imported) China Superior Quality 300 ml (or equivalent)		Pack of Six	
160.	Water Cooler Rahber (12-Liter)-Superior Quality (as per Sample)		Each	
161.	Water Cooler Rahber (8-Liter)-Superior Quality (as per Sample)		Each	
162.	Fruit Knife Steel (or equivalent)		Each	

