

No. F. 1(3) S-1/2020-21  
Government of Pakistan  
Finance Division  
(Services-I)  
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**Tender Notice**

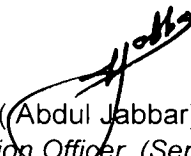
Finance Division invites sealed tenders from reputed firms based at Islamabad/Rawalpindi for supply of following items.

S.No.	Type of Air-Conditioners
1	Floor Standing Air conditioners (4 Ton) (Reverisble Heat & Cool) ( DC Invertor) with installation & commissioning.
2	Floor Standing Air conditioners ( 2 Ton) (Reverisble Heat & Cool) ( DC Invertor) with installation & commissioning.

2 Detailed specifications of Air-Conditioners, Terms and Conditions and Technical Evaluation Criteria for participating in Tender can be obtained from the undersigned on any working day or may be downloaded from the website of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Finance Division ([www.finance.gov.pk](http://www.finance.gov.pk).)

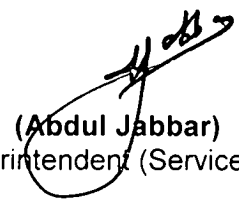
3. The method of single stage- Two envelops will be followed for the tender. The bidders must furnish their Technical Proposals and Financial Proposals in separate envelops. The envelops shall be clearly be marked as "**Technical Proposals**" and "**Financial Proposals**."

4. Interested parties may send their bids in sealed cover at the following address latest by 03-09-2020 at 11.00 a.m. which will be opened the same day at 11:30 hours in Room No.501, 5<sup>th</sup> Floor, Block "Q" Pak Secretariat, Islamabad. The bidders or their authorized representatives may attend the meeting if they wish to be present.

  
(Abdul Jabbar)  
Section Officer (Services-1)  
Room No. 506, Q-Block  
Pak. Secretariat  
Islamabad  
Phone: 9208101

**TERMS & CONDITIONS OF TENDER NOTICE**

1. The firm must have Income Tax registration, National Tax and GST Number.
2. Rates to be quoted shall be inclusive of GST, all taxes and installation charges.
3. Each firm is required to offer a warranty period certificate for one (01) year of the Floor Standing Air-conditioners.
4. The firms shall be liable to supply/installation/ of Air-Conditioners at "Q"Block Pak secretariat Islamabad at their own expenses within stipulated time failing which the security deposit of the firm shall be forfeited and firm shall be blacklisted.
5. Earnest Money in the shape of Pay order / demand draft equal to 2% of total cost of the bid to be attached with the Financial bid. The pay order / demand draft shall be in favor of Finance Division, Islamabad which will be released after satisfactory completion of warranty period in case of successful bidder. However security deposit of the non-successful bidders will be returned after approval of the case by the Competent Authority.
6. The method of single stage- Two envelopes will be followed for the tender. The bidders must furnish their Technical Proposals and Financial Proposals in separate envelopes. The envelopes shall be clearly be marked as "**Technical Proposals**" and "**Financial Proposals**".
7. All admissible taxes shall be deducted at source.
8. An affidavit that the firm has neither been involved in any litigation with any party nor has been blacklisted by any government organization.
9. The purchase will be made strictly in accordance with PPRA Rules, 2004. Purchase Committee may increase or decrease the number of Air-conditioners to be purchased.
10. The Floor Standing AC to be offered must be as per the enclosed specifications.
11. Finance Division reserves the right to reject any or all bids conveying position the reason therefore.

  
(Abdul Jabbar)  
Supintendent (Services-I)

## SPECIFICATION

S.No	Description	General Specs
1	Cooling Power in Tons	4 TON Floor Standing
2	Inverter	DC Inver Air-Conditioners
3	Cooling effect	Turbo Cooling
4	Energy efficiency class	Class A+ (Up to 60%
5	Noise level	Low
6	Voltage	Low Voltage Start Up
7	Water tank	No
8	Cooling Power in Tons	4 TON Floor Standing
9	Display	Digital Display
10	Functions	Cooling/ Heating
11	Warranty	3 YEARS COMPRESSOR, 1 YEAR PARTS & SERVICE
12	Price	Price in Pakistani Rupees including all taxes

S.No	Description	General Specs
1	Cooling Power in Tons	2 TON Wall Mount
2	Inverter	DC Inverter Air-Conditioners
3	Cooling effect	Turbo Cooling
4	Energy efficiency class	Class A+ (Up to 60%
5	Noise level	Low
6	Voltage	Low Voltage Start Up
7	Water tank	No
8	Cooling Power in Tons	2 TON
9	Display	Digital Display
10	Functions	Cooling/ Heating
11	Warranty	3 YEARS COMPRESSOR, 1 YEAR PARTS & SERVICE
12	Price	Price in Pakistani Rupees including all taxes.

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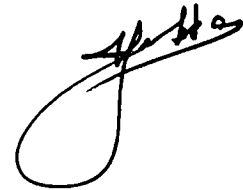
**Technical Evaluation Criteria:**

**3- Preliminary evaluation** (Initial Screening) of bids will be conducted on the basis of following parameters:

- v. The offered product must be compliant with the required specifications.
- vi. Respondent organization must have nationwide presence with a branch office in Islamabad/Rawalpindi.
- vii. Respondent organization should provide valid company registration certificate in order to prove that the company has been in business/operations for at least last five (5) years.
- viii. The respondent organization must be an Authorized Partner / Distributor / Manufacturer for the Air-Conditioners.

**4- Detailed evaluation** will be conducted for the firms which qualify the preliminary evaluation mentioned above.

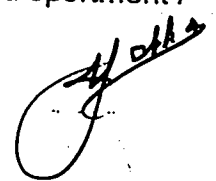
- iii. In-depth analysis session including authenticity of product, information validity, quality & performance evaluation of equipment.
- iv. Purchase Committee will examine and verify the compliance with the required specification in demonstration session.

A handwritten signature in black ink, consisting of a large loop at the bottom and a series of strokes above it, possibly representing the initials 'S. H. A.'.

**Bid Declaration Form**  
(On stamp paper of Rs.20/-)

1. Name of Interested Firm: \_\_\_\_\_
  
2. CNIC No: \_\_\_\_\_  
(please attach copy of valid CNIC)
  
3. NTN No: \_\_\_\_\_  
(please attach copy of valid NTN Certificate)
  
4. Sales Tax Registration No: \_\_\_\_\_  
(please attach copy of Registration)
  
5. Vender No: \_\_\_\_\_  
(please attach copy of Vender Form)
  
6. Value of Earnest Money:  
Rs. \_\_\_\_\_  
(In words) \_\_\_\_\_
  
7. Contact Number: \_\_\_\_\_
  
8. Postal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  
9. Email Address: \_\_\_\_\_

Declaration: I certify that, to the best of my knowledge and belief, that all the information on and attached is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this form may be grounds for not entertaining my bid, or for cancellation after bid acceptance, and may be punishable by fine or imprisonment according to law of Pakistan. I understand that any information I voluntarily provided on or attached to this bid may be investigated. Moreover, I hereby declare that all the terms and conditions of the bidding document are accepted. Moreover the company has never been blacklisted nor involved in any litigation with any Ministry / Division or Government Department / Organization.



**AGREEMENT FORM**

Contract No. \_\_\_\_\_

Dated \_\_\_\_\_

, 2020

**Subject:- AGREEMENT FOR PROVISION / INSTALLATION/ COMMISSIONING OF AIR-CONDITIONERS AT FINANCE DIVISION ISLAMABAD.**

This agreement is made at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ between the Government of Pakistan through the Finance Division (hereinafter referred as "the Finance Division") AND M/s \_\_\_\_\_ (hereinafter as the "Company"), who have agreed as follows:-

**TERMS & CONDITIONS**

- i. The tenure of appointment of the (the company) shall be for one year till the satisfactory completion of warranty period.
- ii. The Company shall be required to deposit earnest money in the shape of pay order / demand draft as Performance Guarantee which will be refundable on the satisfactory completion of warranty period.
- iii. The Air-Conditioners to be offered must be as per the enclosed specifications.
- iv. The Company shall be responsible for supply / installation/commissioning of the requisite items in the offices of Finance Division at Islamabad at their own expenses, immediately after supply order during financial year, 2020-21.
- v. In case of unsatisfactory service in any manner including quality and timeline, the bid security / earnest money will be forfeited and contract will be partially / fully cancelled which may lead to blacklisting of the Company.
- vi. All taxes shall be deducted at source from the bill of the Company as per Government rules unless an exemption certificate from the appropriate authority is produced.
- vii. This Agreement shall become effective from the date of signatures.

**The Company**  
M/s.....

**FINANCE DIVISION**  
(.....)

**Witness:**

**Witness:**



