

Government of Pakistan
Finance Division
(Services-I Section)

TENDER NOTICE

Sealed tender are invited from GST registered firms having complete set up in Islamabad / Rawalpindi for supply of meal/Lunch/Dinner Box for the late sitting officers/staff detained for official business/meetings and to dispose off urgent official matters in Finance Division during Financial Year 2015-16. The firms participated in earlier tender published in December 2014 are required to submit fresh tenders if they so desire. All previous tenders have been scrapped/ cancelled.

2. Terms / conditions for participating in the tender can be obtained from the undersigned (free of cost) during office hours and are also available on official websites of Finance Division (www.finance.gov.pk) and PPRA (www.ppra.org.pk).

3. Interested parties may send their quotations in sealed cover to Section Officer (Services), Room No.506, Finance Division, Block 'Q', Pak Secretariat, Islamabad upto **17th September, 2015 by 1100 hours**, which will be opened in Room No.501, 5th Floor, on the same date at 11:30 hours in the presence of bidders or their authorized representatives, who may wish to attend.



(ALTAF HUSSAIN)
Section Officer (Services)
Ph: 9208101

**TERMS AND CONDITIONS FOR PARTICIPATING IN THE TENDER FOR
PROVISION OF MEAL IN FINANCE DIVISION**

- The rates shall be valid for Financial Year 2015-16 i.e upto 30.6.2016. The period of contract can be extended for a further period of one year with the approval of the Competent Authority subject to the satisfaction about the quality of the meal.
- The contractor shall be bound to arrange properly packed meal in boxes. The number of meals may vary on daily basis (from 15 to 500) which will be conveyed two hours in advance.
- The quality of food and services must be of best standard on account of cleanliness and hygienity cooked in good quality oil. In case of any complaint or negligence, 25% of the total bill of that specific day will be forfeited.
- Weekly menu for items to be supplied (as attached) shall be followed.
- Menu can be changed any time with mutual consultation with the successful bidder.
- The Firm must have Income Tax registration, National Tax and GST Number.
- Price must be quoted in Pak Rupees including GST. No extra taxes will be charged.
- Earnest Money in the shape of Pay order / demand draft at the rate of 5% of quoted price shall be attached with the bid. The pay order / demand draft shall be in favor of Finance Division, Islamabad which will be refunded after satisfactory completion of the term of contract in case of successful bidder. The earnest money of the unsuccessful bidders will be returned after approval of the case by the Competent Authority.
- The admissible taxes shall be deducted at source.
- An affidavit that firm has neither been involved in any litigation with any party nor has been blacklisted by any government organization is required to be submitted by the bidders.
- The purchase will be made strictly in accordance with PPRA Rules, 2004.
- The Finance Division reserves the right to accept or reject any or all bids/proposals in accordance with Rule-33 of PP Rules-2004.

Name of Firms: _____

Office Address/Contact: _____

Signature/Stamp: _____


ALTAF HUSSAIN
Section Officer (Services)
Finance Division
Government of Pakistan
Islamabad

WEEKLY MENU FOR MEAL BOX

Monday	<ul style="list-style-type: none"> • Aalo Mutton Qorma 01 Plate • Nan/Tandoori Roti 03 Nos • Fresh salad and Raita
Tuesday	<ul style="list-style-type: none"> • Chicken Karhai: 01 Plate • Nan/Tandoori Roti 03 Nos • Fresh salad and Raita
Wednesday	<ul style="list-style-type: none"> • Chicken Qorma 01 Plate • Nan/Tandoori Roti 03 Nos • Fresh salad and Raita
Thursday	<ul style="list-style-type: none"> • Chicken Pulao 01 plate • Shami Kabab • Fresh salad and Raita
Friday	<ul style="list-style-type: none"> • Chicken Channa 01 Plate • Nan/Tandoori Roti 03 Nos • Fresh salad and Raita
Saturday on Holiday (Lunch)	<ul style="list-style-type: none"> • Chicken Qorma 01 Plate • Nan/Tandoori Roti 03 Nos • Fresh salad and Raita
Saturday on Holiday (Dinner)	<ul style="list-style-type: none"> • Mutton Qorma 01 Plate • Nan/Tandoori Roti 03 Nos • Fresh salad and Raita
Sunday on Holiday (Lunch)	<ul style="list-style-type: none"> • Chicken Pulao 01 plate • Shami Kabab • Fresh salad and Raita
Sunday on Holiday (Dinner)	<ul style="list-style-type: none"> • Daal Channa 01 Plate • Nan/Tandoori Roti 03 Nos • Fresh salad and Raita

NB: (In case of Mutton, minimum of 150 grams of meat and in case of Chicken minimum of 200 grams of meat shall be provided in each plate)


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