

Government of Pakistan
FINANCE DIVISION
(Services Section)

TENDER NOTICE FOR PURCHASE OF OFFICE FURNITURE

Sealed tenders / quotations are invited from well reputed firms based at Islamabad/Rawalpindi for supply of furniture items as per following details:

S.No	Name of items	Qty
1	<u>Officer Revolving Chair</u> i) 15 Imported high back black knitting executive Chair (Dishi Company) original in black colour heavy duty machine & steel chorme spandle and punja best quality.	15
	<u>Officer Revolving Chair</u> ii) 10 Revolving chair Leather-right heavy duty machine imported punja (base).	<u>10</u> 25
2	Visitor Chairs	60
3	Officer Table	04
4	Assistant Table	06
5	File Rack Wooden	04
6	Computer Chairs	20
7	Computer Table	20
8	Central Table	06

2. Detailed specifications of the items and Terms & Conditions for participating in the tender can be obtained from the undersigned on any working day or may be downloaded from the website of PPRA (www.ppra.org.pk) and Ministry of Finance (www.finance.gov.pk). The interesting bidders may see samples of above furniture items by visiting this Division on any working day during office hours. Samples must be followed strictly.

3. Interested parties may send their Technical and Financial bids in sealed cover at the following address latest by 20-03-2017 at 11:00 am, which will be opened on the same date at 11:30 am. The bidders or their authorized representatives may attend the meeting if they wish to be present.



(Altaf Hussain)
Section Officer (Services)
Room No.506, Block-Q,
Pak Secretariat, Islamabad.
Ph:9208101

SPECIFICATION OF FURNITURE

S.No.	Name of Items	Qty	Specification
1	Officer Revolving Chairs	15	(i) 15 Imported high back black knitting executive Chair (Dishi Company) original in black colour heavy duty machine & steel chrome spandle and punja best quality.
		$\frac{10}{25}$	(ii) 10 Leather-right heavy duty machine, imported punja (base).
2	Visitor Chairs	60	Made of Sheesham wood, laker dark brown polish with best quality leather-right / Foam "4" thick.
3	Officer Table	04	Made of Sheesham wood, laker dark brown colour polish, best quality with three drawers on the right side and with try box front side with locks. Table size 5ft x 2.6ft. wood use at whole bottom.
4	Assistant Table	06	Made of Sheesham / Vim board dark brown, laker polish, best quality, with three drawers on the right side with locks. Size 4ft x 2.6ft. wood use at whole bottom
5	File Rack Wooden	04	Made of Sheesham wood / vim board laker polish, best quality with four wheels or pillar stand.
6	Computer Chairs	20	Revolving Chair with arms and best quality foam racksine made.
7	Computer Table	20	Made of Sheesham, with glass top vim board laker polish, one drawer with lock and CPU box key board try, Size 2ft x 1.5ft best quality, wood use at the whole bottom.
8	Central Table	06	Made of Sheesham, top with brown glow with dark brown laker polish size 3ft x 2ft wood use at the whole bottom.

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Allied Terms & Conditions of Tender Notice for Purchase of Furniture

- The firm must have Income Tax registration, National Tax and GST Number.
- Price must be quoted in Pak Rupees and including GST.
- Firms must offer warranty for one year for each item.
- Delivery period shall be within 30 days after issuance of supply order
- Earnest Money in the shape of Pay order / demand draft equivalent to 3% of total worth of bid must be attached with the bid. The pay order / demand draft must be in favor of Finance Division, Islamabad which will be refunded after satisfactory completion of warranty period in case of successful bidder. However Security deposit of the non-successful bidders will be returned after approval of the case by the Competent Authority.
- The admissible taxes shall be deducted at source.
- An affidavit that firm has neither been involved in any litigation with any party nor has been blacklisted by any government organization must be attached.
- The procurement is subject to inspection of the furniture by dealing officers of this Division.
- The purchase will be made strictly in accordance with PPRA Rules, 2004.
- The furniture to be offered must be as per the given specifications and strictly in accordance with the sample shown. No deviation from the sample will be accepted. In case of any deviation from the sample, the supply shall be returned without any payment by the Finance Division, earnest money of the firm shall be forfeited and the firm shall be blacklisted for future business with the Government.
- The quantity of furniture to be purchased can be increased or decreased keeping in view the budgetary position.
- The Finance Division reserves the right to reject any or all bids while conveying the reason thereof.

