

GOVERNMENT OF PAKISTAN  
FINANCE DIVISION  
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**TENDER NOTICE**

Finance Division invite sealed quotation/bids from well reputed firms of Islamabad/Rawalpindi for supply of Furniture and Machinery items. Details as under:-

S. N.	Description	Qty.
1.	Visitor Chair	12
2.	Center Table Set	05
3.	Sofa Set (05 Seater) (Full cushioned)	02
4.	Sofa Set (03 seater) (Full cushioned)	01
5.	Hanging/Wall mounted wooden shelf made of lamination	Several shelves
6.	Photostat Machine Speed 75 CPM, Console, Memory 256 MB RAM, Hard Disk 40 GB, ADF-RADF, Network Paper Connectivity, Automatic Paper Sorter Original trolley with 2 cassettes.	01

- > **Samples of items at S.Nos.1 to 5 are available in the Ministry and can be inspected in any working days during office hours.**
- > Terms & conditions of tender can be obtained from the undersigned in working days or may be downloaded from the websites of the PPRA [www.ppra.org.gov.pk](http://www.ppra.org.gov.pk) and Finance Division [www.finance.gov.pk](http://www.finance.gov.pk).
- > Interested parties may send their sealed quotations / bids to the undersigned upto **15<sup>th</sup> March, 2011 by 1100 hrs** which will be opened on the same day at 1130 hrs in the presence of bidders or their authorized representatives who may wish to be present.



**(Altaf Hussain)**  
Section Officer (Services-1)  
Room # 506-Q, Block "Q"  
Finance Division,  
Pak. Secretariat,  
Islamabad  
PH: 051-9208101

GOVERNMENT OF PAKISTAN  
FINANCE DIVISION  
(Services Section)  
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**DETAILED TERMS AND CONDITIONS FOR PURCHASE**  
**OF**  
**FURNITURE & MACHINERY ITEMS**

1. Bid must carry the full Name of firm, address with telephone/Fax numbers, and contact person.
2. An affidavit that the firm has never involved in litigation with any client during the last five years.
3. An affidavit that the firm has never been black-listed by any GoPs Ministries / Divisions / Departments/Organizations.
4. Firms must be GST Registered and having National Tax Number (NTN), Copies of which may be attached.
5. 2% earnest money (refundable) of the total bid may be furnished with the tender document in favour of Finance Division, without which bid shall not be accepted.
6. The pay order / draft of successful bidder shall be kept by the Ministry till satisfactorily supply of goods/items and in case he fails to supply goods/items to the satisfaction of the Ministry, the earnest money shall be forfeited.
7. Submission of any false statement/documents including concealing of any information / fact is likely to disqualify the bidder.
8. All admissible taxes will be deducted at source.
9. Furniture items will be inspected before polish / delivery.
10. Rate may be quoted in Rupees including GST for each item separately.
11. The bidder shall deliver the items, at his own cost.
12. The purchase will be made in accordance with the prescribed procedure specified by **PPRA**.
13. Quantity can be increased / decreased as per requirement.

  
**(Altaf Hussain)**  
Section Officer (Services-1)