

**Government of Pakistan
Finance Division**

Financial Inclusion & Infrastructure Project

Tender Notice

Financial Inclusion & Infrastructure Project is a project of Finance Division, Government of Pakistan. The goal of the project is to increase access and usage of digital payments and other financial services for low income households and SMEs in Pakistan. The office for the project is being setup in Islamabad. For this purpose, sealed bids are invited from reputable suppliers duly registered with tax authorities for the (i) supply of IT/electrical equipment; and (ii) furniture.

The Procurement is subject to the World Bank Procurement Regulations. The tender documents (Terms of Reference) containing detailed specifications and a list of items to be purchased are available at http://www.finance.gov.pk/tenders_active.html

The bids containing financial and technical proposals along with supporting documents in a sealed envelope must reach the undersigned by or before **3.30 PM on 17-06-2019** which will be opened at 4 PM on the same day in the presence of bidders or their representatives who wish to attend the proceedings. Project authority reserves the right to increase or decrease the quantity of items.

Project Director

Financial Inclusion & Infrastructure Project
Central Directorate of National Savings
23-N, Savings House, G-6 Markaz, Civic Centre
Islamabad, Pakistan 44000
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SPECIFICATIONS FOR TENDER
Financial Inclusion &
Infrastructure Project

- a) Sealed bids are invited from well reputed firms/suppliers/authorized dealers duly registered with Tax Authorities for the supply and installation of items, where required, mentioned below in the following categories:
- a. IT/electrical equipment
 - b. Furniture
- b) Bidders can submit quotes for both or one category only.
- c) Bidders should submit their supplier profile mentioning NTN number, GST number, year of establishment, certificate of incorporation, year of establishment, number of employees, addresses of offices, and point-of-contact and contact information
- d) Technical and financial proposals should be submitted in separate envelopes.
- e) All quotes should include the following for each item:
1. Specifications of the item
 2. Pictures of the item
 3. Total cost before installation and taxes
 4. Total cost after installation and taxes
 5. Delivery time within 30 calendar days of date of purchase order. Deduction penalty of 1% of total amount for every late day after 30 days

A) IT/Electrical Equipment

S.No.	Name of Item	Quantity Required	Specifications	
1	Laptop	06	Brand	HP/ Dell or equivalent
			Processor Type	Intel® Core™ i7-7500U (3.5 GHz, 4 MB cache, 2 cores)
			Processor Instruction Set	64-bit
			Cache Memory	4MB or higher
			Hard Disk Capacity	1 TB 5400 RPM SATA
			RAM	8 GB DDR4 SDRAM

			<table border="1"> <tr> <td>Graphics Chipset</td> <td>AMD Radeon™ R7 M440 Graphics (4 GB DDR3 dedicated)</td> </tr> <tr> <td>Network</td> <td>Port Integrated Gbps NIC</td> </tr> <tr> <td>Screen Size</td> <td>15.6" diagonal HD Anti-Glare LED-backlit (1366 x 768)</td> </tr> <tr> <td>Battery</td> <td>48WHr battery (built-in) Neon/ Lithium</td> </tr> <tr> <td>A/C adapter</td> <td>45W</td> </tr> <tr> <td>Optical Drive</td> <td>DVD+/-RW ROM SATA or higher</td> </tr> <tr> <td>Ports</td> <td>2 USB 3.0, 1 USB 2.0, 1 headphone, 1 microphone</td> </tr> <tr> <td>Operating System Compatibility</td> <td>Linux and Windows 10 professional</td> </tr> <tr> <td>Laptop charger</td> <td>One set</td> </tr> <tr> <td>Laptop carrying case</td> <td>With belt , black color</td> </tr> <tr> <td>Warranty</td> <td>1-year on site (replacement) warranty and Support/Parts/ Labor (Service)</td> </tr> </table>	Graphics Chipset	AMD Radeon™ R7 M440 Graphics (4 GB DDR3 dedicated)	Network	Port Integrated Gbps NIC	Screen Size	15.6" diagonal HD Anti-Glare LED-backlit (1366 x 768)	Battery	48WHr battery (built-in) Neon/ Lithium	A/C adapter	45W	Optical Drive	DVD+/-RW ROM SATA or higher	Ports	2 USB 3.0, 1 USB 2.0, 1 headphone, 1 microphone	Operating System Compatibility	Linux and Windows 10 professional	Laptop charger	One set	Laptop carrying case	With belt , black color	Warranty	1-year on site (replacement) warranty and Support/Parts/ Labor (Service)
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2	Software	6	<ul style="list-style-type: none"> • Microsoft Office (Word, Excel, PowerPoint) • Microsoft Project • For Windows 10 • License keys • 1-year support 																						
3	AC 1.5 ton inverter Split Unit with Kit	2	<ul style="list-style-type: none"> • Gree, Kenwood or equivalent • Wall mounted with wireless remote control system , cooling at least 18,000 BTU • 3 years comprehensive onsite warranty of parts along with three (03) years Compressor warranty • Quote should include installation charges and taxes 																						
4	Multi-function wireless printer	2	<table border="1"> <tr> <td>HP or equivalent</td> <td></td> </tr> <tr> <td>Functions</td> <td>Print, copy, scan, fax, wireless</td> </tr> <tr> <td>Print speed</td> <td>Up to 17 ppm (black), 4 ppm (color)</td> </tr> <tr> <td>Print resolution</td> <td>600x600 dpi</td> </tr> <tr> <td>Memory</td> <td>128MB minimum</td> </tr> <tr> <td>Duplex printing</td> <td>Yes</td> </tr> <tr> <td>Connectivity</td> <td>Hi-Speed USB 2.0 port; built-in Fast Ethernet 10/100Base-TX network port; Wireless 802.11b/g/n</td> </tr> </table>	HP or equivalent		Functions	Print, copy, scan, fax, wireless	Print speed	Up to 17 ppm (black), 4 ppm (color)	Print resolution	600x600 dpi	Memory	128MB minimum	Duplex printing	Yes	Connectivity	Hi-Speed USB 2.0 port; built-in Fast Ethernet 10/100Base-TX network port; Wireless 802.11b/g/n								
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			OS compatibility	Windows & Linux
			Warranty	1 year on-site parts & support
5	Videoconferencing equipment	1	<ul style="list-style-type: none"> • Polycom® or equivalent • For remote video meetings via internet • Speaker-sensing camera • Video stream through internet • Audio system (microphone, speakers) • Dialpad 	
6	50" LED TV	1	<ul style="list-style-type: none"> • Samsung, Sony or equivalent • Screen Size: 50" • Screen Type: UHD LED • Screen Resolution: 3840 x 2160 • Quote should include installation charges and taxes 	
B) FURNITURE				
1	Officer Revolving Chairs (High back)	05	<ul style="list-style-type: none"> • High Back and back fully upholstered in Black Leather/ Leatherite. Imported PU arms and imported hydraulic system. Revolving Chair with steel base with black casters and wheels with tilt back and height adjustment lever • Solid back support • One year warranty. 	
2	Executive desk	01	<ul style="list-style-type: none"> • Length: 6 feet • Width: 3 feet • Height: 2.5 feet • Sheesham vim board with lacquer brown polish • Dark finish • 6 drawers (3 on each side) with locks 	
3	Computer Chairs	8	<ul style="list-style-type: none"> • Revolving chair with arms and high quality leatherite • Black color • Tilt back • Height adjustment lever • Steel base 	
4	Carpet		<ul style="list-style-type: none"> • Olympia or equivalent • Light brown or blue color • 27 ft x 25 ft • Quote should include cost per sq ft and total cost including installation charges and taxes 	
5	Coat Hanger	5	<ul style="list-style-type: none"> • Wooden stand and base • Sheesham/Tali wood with lacquer polish • Height: 5 feet 	

6	Wall Clocks	2	<ul style="list-style-type: none"> • Round • White or Black border • Batteries included
7	Workstations with walls	04	<ul style="list-style-type: none"> • Computer work station • L-shaped top • Dimensions: 6 feet width x 6 feet depth x 6 feet height • Width of slab: 20 inches • Birchwood • Chest of 3 drawers with key lock • One book shelf • See picture below • Quote cost per workstation and total cost for four including taxes



4 such workstations to be built in a row (excluding chairs)

TERMS OF REFERENCE

Terms of reference are outlined hereunder for general information and submission of bids for the requisite items.

1. This procurement is subject to the **World Bank Procurement Regulations**.
2. The bid shall comprise a single package containing two separate envelopes for technical proposal and financial proposal. Each envelope should be marked clearly.
3. All bids should show **pictures** of items being offered, their complete specifications/ brochures, total price before taxes and total price after taxes, and delivery time in days.
4. If the successful bidder withdraws bids at any stage before finalization of tender, the contract shall be awarded to the next lowest evaluated bidder.
5. **The firm should be registered with the FBR. NTN and Sales Tax number shall be mentioned in the bid and copies attached therewith.**
6. The bidders should have their own well established workshop capable to provide after sales service / support and should have been in business for not less than one year.
7. **The price inclusive of all taxes (where applicable) should be quoted in Pak Rupees.**
8. For each item/category, bidder who meets the specifications/requirements with the lowest quote including taxes will be selected and purchase order will be issued for that item to that bidder.
9. Bidders are required to furnish photocopies of National Identity Card of their proprietor.
10. The bidder shall furnish an affidavit on **Rs.100/-** stamp paper (original and latest) to the effect that the firm is not blacklisted from any Government Department.
11. The bid validity period is 60 days.
12. Late / incomplete receipt of bids shall neither be accepted nor entertained and shall be returned by hand at the time of opening of tenders, or by mail as the case may be.
13. The buyer reserves the right to increase or decrease the quantities of items.
14. The buyer reserves the right to accept or reject any or all or a part of tender for which reason may be conveyed if desired in writing.
15. No. transportation and carriage / mobilization charges will be paid.
16. The items, which will be supplied, should be free from any defects and same as per approved samples provided / inspected before issuance of purchase order.
17. The work, if done below standard will not be accepted and the firm concerned will have to do it again up to the satisfaction of authority at his own risk and cost.
18. Income Tax, including other applied taxes will be deducted at source as per Tax rules.
19. All the pages of bid documents must be signed by the authorized signatory of the bidder firm.
20. The payment shall be made within one month after submission of invoices(s) for the items supplied and on satisfactory completion of the job.
21. If any fault is discovered after supply / delivery and installation of items, then procuring agency reserve the rights to stop the payment, blacklist the supplier or may ask supplier to replace faulty item(s) without any additional cost.
22. The bids should reach this directorate up to **3.30 PM** on **17.06.2019** which will be opened at **4 PM** on the same day in the presence of bidders or their representatives who wish to attend the proceedings.
23. The bidders are required to furnish a copy of Original Equipment Manufacturer (OEM) relationship certificate for relevant items.

The bidders are required to mention experience (in years) for supply of equipment and furnish supporting documents.

Project Director

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