

**MOST IMMEDIATE**

No.F.8(5)HR-1/2019-858  
Government of Pakistan  
**Finance Division**  
(HRM Wing)  
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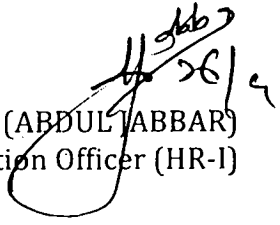
Islamabad, the 26<sup>th</sup> April, 2019

**CIRCULAR**

Subject: **SELECTION AGAINST THE POST OF FOOD SECURITY/ AGRICULTURE MINISTER (BS-20) IN THE EMBASSY OF PAKISTAN, ROME, ITALY, UNDER MINISTRY OF NATIONAL FOOD SECURITY AND RESEARCH**

Please find enclosed herewith a copy of Ministry of National Food Security & Research O.M No.F.1-21/2013-Admn-I, dated 18<sup>th</sup> April, 2019 which is self explanatory on the above subject.

2. All Officers **BS-20** of Finance Division, who fulfills the eligibility criteria in all respect may send their nominations on prescribed proforma alongwith CV/requisite documents to **HR-I Section latest by 10<sup>th</sup> May, 2019 before closing of Office hours for onward transmission to the quarter concerned.**

  
(ABDUL JABBAR)  
Section Officer (HR-I)

**All BS-20 Officers of Finance Division including FA's Organization**

✓ Copy to the Webmaster, Finance Division for uploading on the website.

No.F. 1-21/2013-Admn-I  
Government of Pakistan  
Ministry of National Food Security and Research  
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Islamabad, the 18<sup>th</sup> April, 2019.

OFFICE MEMORANDUM

Subject: SELECTION AGAINST THE POST OF FOOD SECURITY/ AGRICULTURE MINISTER (BS-20) IN THE EMBASSY OF PAKISTAN, ROME, ITALY, UNDER MINISTRY OF NATIONAL FOOD SECURITY AND RESEARCH.

In pursuance of this Ministry's Office Memorandum of even number dated 30<sup>th</sup> April, 2018 on the above cited subject, the undersigned is directed to invite nominations of suitable BS-20 officers, including scientists, having at-least Master\s degree (preferably in Economics or Agriculture) with 15 years' relevant work experience to fill up the vacant post of Food Security/Agriculture Minister (BS-20) in the Embassy of Pakistan, Rome, Italy under Ministry of National Food Security and Research. The eligibility criteria is enclosed at **Annex-A** while job description is given at **Annex-B**.

All the Ministries/Divisions and Provincial Governments are requested to send nominations of suitable BS-20 officers to this Ministry along with the following documents for the said post:-

- (i) Detailed curriculum vitae of the nominated officer.
- (ii) Bio-Data as per **Annex-C**.
- (iii) PER Synopsis for the last five years.
- (iv) A certificate by the administrative Ministry/Division/Department to the effect that no disciplinary proceedings are pending against the nominee (in respect of APUG officers such certificates shall be issued by the Establishment Division).

3. It is requested to forward suitable nominations to the Ministry of National Food Security and Research (Admn-I Section), Room No. 407, B-Block, Pak. Secretariat, Islamabad, **by 17<sup>th</sup> May, 2019**. Incomplete nominations and those received after 17<sup>th</sup> May, 2019 will not be entertained. The nominations already forwarded in pursuance of Ministry's Office Memorandum of even number dated 30<sup>th</sup> April, 2018 are not required to be forwarded again.

By No. 2288 JUS/HR/HR/20  
Dated 23-4-19  
By No. 2109 DS (HR)  
Dated 23-4-19

By No. 2884 AFS (CF/HRM)  
Dated 23-4-19

APUG (HR)  
23/4

F.S Office  
By No. 8075  
Dated 22-4-19

22/4  
23/4


12 SC (HR)  
23/4

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23/4

4. It may be noted that the written test will be conducted by Lahore University of Management Sciences (LUMS), Lahore. Thereafter, interview of the shortlisted candidates will be conducted by a Selection Committee in the M/o National Food Security and Research as per rules/policy of the government.

Encl: As above

  
**(Mureed Hussain Jasra)**  
Section Officer (Admn-I)

Distribution:-

1. All Federal Ministries/Divisions.
2. Provincial Governments of, Punjab/Sindh/KPK/Balochistan/AJK/GB.

Copy to:

1. All heads of attached departments/organizations etc. of M/o NFS&R.
2. All BS-20 officers of M/o NFS&R.

Copy for information to:

1. Sr.PS to Secretary, M/o NFS&R.
2. APS to Additional Secretary, M/o NFS&R.
3. APS to Joint Secretary (Admn), M/op NFS&R.
4. Incharge Server Room, M/o NFS&R.

No.F.1-21/2013-Admn-I  
Government of Pakistan  
Ministry of National Food Security and Research  
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**JOB DESCRIPTION**

**For the post of Food Security/Agriculture Minister (BS-20) in the Embassy of Pakistan, Rome, Italy, under Ministry of National Food Security and Research**

The job description for the post is as under:-

1. Food Security/Agriculture Minister, Embassy of Pakistan, Rome, Italy, acts as the alternate permanent Representative of Pakistan to the FAO of the UN.
2. He is therefore, required to liaise between FAO, other international bodies, with headquarters in Rome, like International Fund for Agriculture Development (IFAD), World Food Council (WFC) and Government of Pakistan.
3. The Officer is required to watch Pakistan's interests in these organizations and liaise with missions of friendly countries, located in Rome, for this purpose.
4. The officer would participate and represent Pakistan in the meetings/conferences of these organizations and their branches in accordance with the Government's laid down policy guidelines. He/She would promptly submit report of such events to M/o NFS&R and other stakeholders.
5. Should always have updated knowledge of Pakistan's development policies in general, and policies related to Agriculture, Food Security and Research in particular. He should be able to put eloquently and convincingly Pakistan's policies on the subject, with diplomatic fitness.
6. He must maintain good relations with the sources of important information and share all important information with the relevant stakeholders in Pakistan on timely basis.
7. Submit quarterly reports to this Ministry, on a regular basis, on the developments at the multilateral and plurilateral level in the field of Agriculture, Food Security and Livestock and the role/performance of his office in this regard.
8. He will analyze the decisions that are taken in the international bodies in agriculture, food security, rural development and related fields and keep the Government apprised suggesting specific course of action, wherever required.

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No.F.1-21/2013-Admn-I  
Government of Pakistan  
Ministry of National Food Security and Research  
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**ELIGIBILITY CRITERIA**

**For the post of Food Security/Agriculture Minister (BS-20) in the  
Embassy of Pakistan, Rome, Italy, under Ministry of National  
Food Security and Research**

**Eligibility Criteria**

All Government officers of BS-20.

**Education**

PhD in agriculture or an agriculture related subject.

**Experience**

Relevant practical/academic experience of working in Pakistan. Knowledge of WTO related agriculture issues will be given extra weightage.

**Age Limit**

Upper age limit 56 years

**General conditions for ineligibility.**

- a. Officers against whom there is a disciplinary proceedings
- b. Officers from higher or lower grades.
- c. Officers who lack overall good record of service particularly during the last five years of service.
- d. Officers within promotion zone within the next 2 years.
- e. Officers who are applying for the 2<sup>nd</sup> tenure of foreign posting in their entire service with less than three years of intervening period between their first and the second foreign posting.

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