

Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)

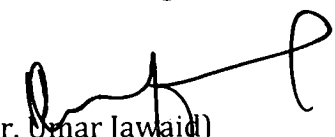
CIRCULAR

Subject:- **SENIOR LEVEL JOB OPENING: CHIEF, COMMERCIAL AND GENERAL SERVICES SECTION, P-5, UNESCAP**

Economic Affairs Division, vide its O.M No.3(1)UN-II/UNESCAP/2021 dated 10th December, 2020 on the above subject has informed about a Senior Level job opening of the post of Chief, Commercial and General Services Section , P-5, UNESCAP. The criteria for the subject job are as under:-

- A minimum of ten years of progressively responsible experience in support services type operations in international organizations;
- Five years of experience in activities related to conference servicing and/or general services preferably in the United Nations system, other intergovernmental organizations, or in the private sector at the international level;
- Proven management skills and experience in conducting negotiations;
- Experience in project management of large projects;
- Experience in the development & implementation of organizational and technological innovation and change management, preferably related to conference and general services in an international multicultural setting;
- Experience with modern management information system, planning or workflow management computer applications and their implementation;
- Advance university degree (Master's degree or equivalent) in business administration, logistics or operation management, engineering or related areas.

2. Complete information is available at <https://careers.un.org> or at <https://www.unescap.org/jobs>.


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Section Officer(QA-I)
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All Officers (Senior Level), Finance Division, Islamabad

Finance Division's U.O.No.2(12)/QA-I/2014 - 659

dated: 18-12-2020

Copy to:-

- I. Mr. Faheem Anwar, Webmaster, EA Wing with the request to upload the circular for information on Finance Division's website.