

Government of Pakistan  
Finance Division  
HRM Wing  
(HR-II Section)  
\*\*\*\*\*

No. F. 4-723/2007-HR-III

Islamabad, the 10<sup>th</sup> December, 2024

**SHOW CAUSE NOTICE**

Whereas, I, **Muhammad Hayat, Deputy Secretary (HR)**, as Authority in terms of Rule-2(1) (C) of the Civil Servants (Efficiency & Disciplinary) Rules, 2020, is of the opinion that sufficient grounds exist to proceed against you in terms of Rule- 3(b) of Civil Servants (Efficiency & Disciplinary) Rules, 2020 and have accordingly decided to proceed against you under the Rule,2020 ibid.

2. Whereas, I **Muhammad Hayat, Deputy Secretary (HR)** as Authority in your case consider that conducting of an inquiry in your case is not necessary in terms of Rule-6 of Civil Servants (Efficiency & Disciplinary) Rules, 2020.

3. NOW THEREFORE, you Mr. Shoaib Anwar Khan, Naib Qasid, Finance Division are hereby charged as under:-

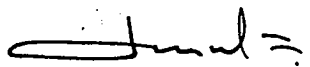
- (i) that you remained absent from duty on 02.08.2024, 05.08.2024, 09.08.2024 and w.e.f. 12.08.2024 to 29.08.2024 and from 09.09.2024 till date without any intimation / application, as reported by your Officer Incharge i.e, Section Officer (CF-V).
- (ii) that you were issued Memorandum dated 18.09.2024 & 01.10. 2024 to explain the reasons of your absence from duty and immediately report for duty but you did not respond to any of the Memorandum.
- (iii) that your entire service shows that you are irregular in attending office and showing indifferent behavior towards the official duty.

4. By reasons of the above, you are charged of committing acts constituting to misconduct as defined in Rule 2(1) K of Rules ibid.

5. Now therefore, you are hereby called upon to Show Cause with the directions to submit a written reply within fourteen (14) days of its publication in the press, as to why one or more of the penalties including major penalty of dismissal from service under **Rule- 4** of the Rules ibid, may not be imposed upon you.

6. If your reply is not received within the stipulated period, it will be presumed that you have nothing to state in your defence and decision shall be taken ex-parte.

7. You may also state whether you want to be heard in person.

  
(Muhammad Hayat)  
Deputy Secretary (HR)/  
Authority

Mr. Shoaib Anwar Khan,  
Naib Qasid  
Village & PO Kareema,  
Tehsil Fateh Jang,  
**District Attock.**