

Government of Pakistan
FINANCE DIVISION
HRM Wing
(QA-I Section)

CIRCULAR

Subject: - **TWO WEEKS (PART TIME) TRAINING COURSE ON "FINANCE ISSUES RELATED TO PENSION AND RETIREMENT" FROM 23-08-2021 TO 27-08-2021**

STI is organizing subject course from 23-08-2021 to 27-08-2021. The training sessions will be held from 09:00 to 11:00 hours daily or as notified otherwise. Details are as follows:-

Target Audience/ Group:

This course is designed for BPS 11-16.

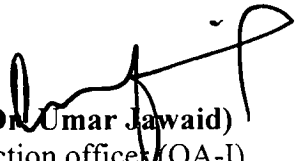
Course objectives:

To build the capacity of the participants in preparation of pension cases and relevant documents.

Course Contents/ Outlines:

i)	Preparation of Service Book (with practical exercise)	ii)	Pension Rules/Preparation of Pension papers FR/SR).
iii)	Benevolent and Group Insurance Rules benefits for serving & retiring government Servants	iv)	G.P. Fund rules/Advances/Final Payment Procedures.
v)	Revised Leave Rules, 1980	vi)	TA/DA Rules.

2. Interested Officials are requested to forward their nominations duly recommended by the Head of the Wing concerned to QA-I Section by 16-08-2021.


(Dr. Umar Jawaid)
Section officer (QA-I)
Ph: 9208523

All Officials (BPS 11-16), Finance Division, Islamabad

Finance Division's u.o No.F.3 (3) QA-I/2014-203

dated 02-08-2021

⇒ Webmaster with the request to upload the circular on Finance Division's website.