

C I R C U L A R

Subject: - **ONE WEEK (PART-TIME) TRAINING COURSE ON "GENERAL FINANCIAL RULES & PROCEDURES"**

The subject course is being conducted at STI Campus H-9, Islamabad from 24-02-2025 to 28.02.2025, on part time basis, (09:00 to 11:00 hours daily) or as notified otherwise. Details are as follows:-

Target Audience/ Group:

Officials of the Federal Government in BS-11 to BS-16.


Course Objectives:

To update and refresh knowledge of participants about the Financial Rules and Procedures..

Major Contents:

<ul style="list-style-type: none">• Overview of Financial Control & Budgeting, 2006• Defalcations, losses, etc (GFR Chapter 2, Section V).• Establishment (GFR Chapter 6, Section II):• Stores (GFR Chapter 8, Section I, II & IV).	<ul style="list-style-type: none">• Expenditure and Payment of Moneys (GFR Chapter 2, Section II).• Re-appropriations and Supplementary grants (GFR Chapter 5, Section IX).• Pay (FR/SR Part III, IV & V)
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2. Interested Officials of this Division are requested to forward their nominations for above mentioned course duly recommended by the Head of the Wing concerned, to QA-I Section by **3.2.2025**.


(Madiha Rafique)
Section officer (QA-I)
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All Officers (BS11-16), Finance Division, Islamabad
Finance Division's U.O No.F.3 (3) QA-I/2023-24 dated 9-1-.2025

⇒ Webmaster with the request to upload the circular on Finance Division's website.