

Government of Pakistan
FINANCE DIVISION
HRM Wing
(QA-I Section)

C I R C U L A R

Subject: - **ONE WEEK (PART-TIME) TRAINING COURSE ON "FINANCIAL ISSUES RELATED TO PENSION & RETIREMENT" FROM 12.8.2024 to 16.8.2024**

STI is organizing subject course from 12.8.2024 to 30.8.2024. The training sessions will be held from **09:00 to 11:00** hours daily or as notified otherwise. Details are as follows:-

Target Audience/ Group:

This course is designed for BPS 11-16.

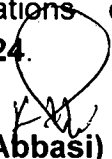
Course Objectives:

To update and refresh knowledge of Participants about the Financial Rules and Procedures.

Course Contents/ Outlines:

i	Preparation of Service Book (with practical exercise)	ii	Pension Rules/Preparation of Pension Papers (FR/SR).
iii	Benevolent and Group Insurance Rules/benefits for serving & retiring Govt. Servants.	iv	G.P. Funds Rules/Advances /Final Payment Procedures.
v	Revised Leave Rules, 1980 and TA/DA Rules		

2. Interested Officials are requested to forward their nominations duly recommended by the Head of the concerned Wing to **QA-I Section by 29.7.2024**.


Aamir Habib Abbasi)
Dy. Secretary (QA/PMDU)
Ph: 9208523

All Officials (BPS 11-16), Finance Division, Islamabad.

Finance Division's U.O. No.F.3 (3) QA-I/2024

dated 10.7.2024

⇒ Webmaster with the request to upload the circular on Finance Division's website.