

Government of Pakistan  
FINANCE DIVISION  
HRM Wing  
(Quality Assurance – I Section)  
\*\*\*\*\*


**CIRCULAR**

Subject: **TRAINING COURSES FOR 2<sup>ND</sup> QUARTER (OCTOBER-DECEMBER) 2024-25**

Pakistan Planning and Management Institute (PPMI), Ministry of Planning, Development and Reforms, Islamabad requested vide letter No.2 (27-A) PPMI/PD/2024-25 dated 3.9.2024, invites nominations of suitable **officers in BPS-17 and above** working on relevant assignments for the following courses to be organized during **2<sup>nd</sup> Quarter (Oct-Dec) 2024-25**.

S. #.	Course Name	Dates & Time	Date of Submission
1.	Development of Key Performance Indicators	02-04 Oct, 2024	20.9.2024
2.	Preparation of PC-I & PC-II	08-11 Oct, 2024	-do-
3.	Projects on Result Based Management	16-18 Oct, 2024	4.10.2024
4.	Primavera-Project Management Software	23-25 Oct, 2024	-do-
5.	Managing Triple Constraints in Projects	06-08 Nov, 2024	25.10.2024
6.	Leadership in Public Sector	27-29 Nov, 2024	15.11.2024
7.	Complete Project Cycle Management	02-06 Dec, 2024	-do-
8.	Public Sector Contract & Procurement Management	11-13 Dec, 2024	29.11.2024
9.	Manual for Development Projects	16-20 Dec, 2024	-do-

2. Interested officers of Finance Division are requested to forward their nominations for the above mentioned courses along with CV and local training Proforma, duly recommended by AFS/head of the Wing concerned, to QA-I Section before the date of submission.

  
(Aamir Habib Abbasi)  
Dy. Secretary (QA/PMDU)  
Ph: 9208523

All Officers (BPS-17 & above) of Finance Division, Islamabad  
Finance Division's U.O No.F.3 (7) QA-I/2024 dated 12.9.2024

⇒ Webmaster with the request to upload the circular on Finance Division's website.