

C I R C U L A R

SUBJECT: - **E-LEARNING COURSE ON “PSYCHOSOCIAL SUPPORT IN THE WORKPLACE” TO BE HELD FROM 29th JANUARY TO 2nd FEBRUARY, 2024, UNDER THE SINGAPORE COOPERATION PROGRAMME JAPAN INTERNATIONAL COOPERATION AGENCY THE 21ST CENTURY (JSPP21).**

The Economic Affairs Division vide its O.M No.4 (10) SEA/Singapore/2023 dated 1st December, 2023 has informed that the Government of Singapore has invited one (1) nomination for the above online training course. **The Government of Singapore will bear the full course fee for successful applicant.** The application form is available at EAD's web site: www.ead.gov.pk. The objectives and eligibility criteria of the subject course are as under:-

Eligibility Criteria:

- Permanent Government Officers (BS-17 and above) only and nominated by respective Federal Government or Provincial Department.
- Mid-to-senior level government officials involved in the provision of support and emergency response as well as the designing of interventions for workplaces;
- Able to attend all the synchronous e-learning sessions (Participants will require an internet-enabled device with Zoom installed, webcam, microphone and audio);
- Nominated by their respective governments; and
- Proficient in written and spoken English.

Objective:

- This online course is conducted under the auspices of the SCP Training Award. Covering the World Health Organization's Psychological First Aid (PFA) framework, this course will equip participants with the skills and knowledge needed to provide support to persons in distress, as well as plan and design psychosocial support in the workplace.

Document(s) Required.

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|---------------------------------|----------------|
| • Nomination Letter in original | 01 copy |
| • Filled in Proforma for FTC | 01 copy |
| • Application Form | 02 copies |
| • CNIC & Photograph | 02 copies each |

2. Interested officers of Finance Division, who fulfill the given eligibility criteria, are requested to furnish their nominations duly recommended by the AFS/head of the wing concerned alongwith FTC Proforma to QA-I Section by **15.12.2023**. After approval from FTC the nominee will apply online at <https://go.gov.sg/e-psw23>.

Note:- "In addition to the eligibility criteria specified for a training, all officers who are working on contract basis/fixed pay package or having less than two years continuous government service or less than three months of service in Finance Division or against whom disciplinary proceedings/inquiry is in progress, may need not apply".


(Mediha Rafique)
Section Officer (QA-I)
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All Officers (BPS-17 and above), Finance Division, Islamabad.
Finance Division U.O.No.2 (9)/QA-I/2014, dated: 13.12.2023

⇒ Webmaster, with the request to upload the circular for information on Finance Division's website.