

Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)

C I R C U L A R

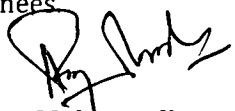
SUBJECT:- **TRAINING COURSES FOR 3rd QUARTER.(January - March, 2020-21)**

Pakistan Planning and Management Institute(PPMI), Ministry of Planning, Development and Reforms, **Islamabad** requested, vide letter No.2(27-A)PPMI/PD/20-21 dated 01-12-2020, for nominations of suitable **officers in BPS-17 and above** working on relevant assignments for the following courses:-

S.#.	Course Name	Dates & Time	Date of Submission
I.	Managing Time and Cost Overrun in Projects: Module-IV (Projects Performance Measurement & Management)	05-08 Jan, 2021	30-12-2020
II.	Microsoft Project	12-15 Jan, 2021	-do-
III.	Managing Time and Cost Overrun in Projects: Module-V (Risk Management of Project)	18-22 Jan, 2021	08-01-2021
IV.	Monitoring and Evaluation of Development Projects)	26-29 Jan, 2021	-do-
V.	Time Management	02-04 Feb, 2021	22-01-2021
VI.	Public Procurement Policies and Rules (PPRA)	08-11 Feb, 2021	-do-
VII.	Development of Key Performance Indicators (KPIs)	17-19Feb, 2021	06-02-2021
VIII.	Human Resource Management in Public Sector	16-19 March, 2021	-do-
IX.	Dealing Tax Matters in Government Departments	24-26 March, 2021	20-02-2020

Venue:- Pakistan Planning and Management Institute (PPMI), PPMI Complex, Street No.1, Sector H-8/1, Islamabad.

2. Interested officers of Finance Division are requested to forward their nominations for the above mentioned courses alongwith brief CV(one page), duly recommended by AFS/head of the Wing concerned by the above mentioned dates to QA-I Section. The mode of training whether online or face to face will be communicated at the time of confirmation to nominees.


(Ansar Mahmood)
Section officer(QA-I)
Ph: 9208523

All Officers of Finance Division, Islamabad

Finance Division's U.O No.F.3(7)QA-I/2014 /658

dated 16-12-2020

Copy to:-

- ⇒ Webmaster, Finance Division, with the request to upload the circular on Finance Division's website.