

Government of Pakistan  
FINANCE DIVISION  
HRM Wing  
(QA-I Section)  
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**CIRCULAR**

Subject: - **ONE WEEK (PART-TIME) TRAINING COURSE ON "SERVICE RULES & REGULATIONS".**

With reference to STI letter F.No.5-6/2025-SD (I) dated 16<sup>th</sup> July, 2025 on the subject cited above. STI is organizing one week (part-time) subject training course from 25.8.2025 to 29.8.2025. The training session will be held from 09:00 to 11:00 hours daily. Details are as follows:-

**Target Audience/ Group:**

This course is designed for Officials of BS-11 to16.


**Course Objectives:**

To educate and sensitise regarding service related rules for effective Human Resource Management.

**Course Contents/ Outlines:**

i)	PPRA Rules, 2004	ii)	E & D Rules, 2020
iii)	Promotion Rules, 2019	iv)	Seniority Rules, 1993
v)	APT Rules, 1973		

2. Interested Officials are requested to forward their nominations duly recommended by the Head of the concerned Wing to QA-I Section by 11.8.2025.

  
(Madiha Rafique)  
Section Officer (QA-I)  
Ph: 9208523

All Officials (BS- 11 to 16), Finance Division, Islamabad.  
Finance Division's u.o No.F.3 (3) QA-I/2014- dated 18.7.2025

Webmaster with the request to upload the circular on Finance Division's website