

Government of Pakistan  
FINANCE DIVISION  
(HRM Wing)

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CIRCULAR

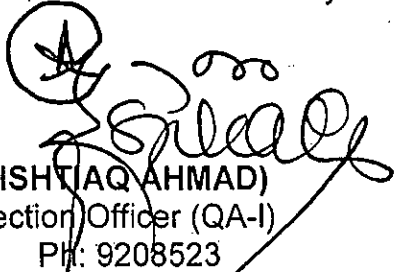
Subject: FIVE DAYS TRAINING COURSE ON "BUSINESS MANAGEMENT FOR SMALL AND MEDIUM ENTERPRISES" FROM JANUARY 05-09, 2026

It is informed that Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of the Establishment Division, Islamabad is organizing a five days training course on "**Business Management for Small and Medium Enterprises**" scheduled from **January 05-09, 2026**.

2. Major objectives of the training programme are as under:-

- To acquaint the participants with concept, and practices of small and medium enterprises;
- To familiarize the participants with various tools and techniques required to run small and medium enterprises;
- To share with the participants, the potential and scope of various small and medium enterprises; and,
- To facilitate sharing of relevant experiences and knowledge among the participants coming from various parts of the country regarding small and medium enterprises.

3. Interested Officers of Finance Division are requested to furnish their nominations recommended by the AFS/head of the Wing concerned, to QA-I Section by 29.12.2025 alongwith training proforma, inter-alia, to indicate relevancy of the course/training with JD's.

  
(ISHAQ AHMAD)  
Section Officer (QA-I)  
Ph: 9208523

All Officers of Finance Division, Islamabad  
Finance Division's U.O No.F.3 (9) QA-I/2014 dated 18.12.2025

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✓ Webmaster, with the request to upload the circular on Finance Division's website.