

Government of Pakistan  
FINANCE DIVISION  
HRM Wing  
(Quality Assurance – I Section)  
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**C I R C U L A R**

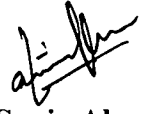
Subject:- **TRAINING COURSES FOR 4<sup>th</sup> QUARTER (APRIL - JUNE, 2020-21)**

Pakistan Planning and Management Institute(PPMI), Ministry of Planning, Development & Special Initiatives, Government of Pakistan requested, vide letter No.2(27-A)PPMI/PD/20-21 dated 09-02-2021 for nominations of suitable **officers in BPS-17 and above** working on relevant assignments for the following courses to be organized during 4<sup>th</sup> Quarter (April-June, 2020-21).

S.#.	Course Name	Dates & Time	Date of Submission
1	Primavera (Project Management Software	5-7 April, 2021	25 March, 2021
2	Project Management in Public Sector	24-28 May, 2021	7 May, 2021
3	Managing Time and Cost Overrun in Projects: Module-VI (Managing Contracts in Projects)	07-11 June 2021	21 May, 2021
4	Project (PC-1) Preparation in Public Sector	14-18 June, 2021	28 May, 2021
5	Microsoft Project	21-24 June, 2021	4 June, 2021

**Venue: -** Pakistan Planning and Management Institute (PPMI), PPMI Complex, Street No.1, Sector H-8/1, Islamabad.

2. Interested officers of Finance Division are requested to forward their nominations for the above mentioned courses alongwith brief CV (one page), duly recommended by AFS/head of the Wing concerned by the above mentioned dates to QA-I Section.

  
(Sania Akram Khan)  
Section officer (QA-I)  
Ph: 9208523

All Officers (BPS-17 & above) of Finance Division. Islamabad  
**Finance Division's U.O No.F.3(7)QA-I/2014 dated 19-03-2021**

Copy to:-

- Copy to Mr. Faheem Anwar, Webmaster with the request to upload the circular on Finance Division's website.