

Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)


CIRCULAR

Subject: **ANNUAL TRAINING PLAN 2025-26 OF PAKISTAN AUDIT & ACCOUNTS ACADEMY, ISLAMABAD.**

Pakistan Audit and Accounts Academy (PAAA) vide letter No. PAAA TW/ATP/2024-25/32 dated 8th August, 2025 has requested for nominations of suitable Officers/Officials of Finance Division for the following training courses at Islamabad, under the "Pakistan Audit and Accounts Academy" for the months of **September and October, 2025.**

<u>S.#</u>	<u>Name of the Course</u>	<u>Course Content</u>	<u>Date & time</u>	<u>Level</u>	<u>Submission date to QA-I Section</u>
1	Data Mining	<ul style="list-style-type: none">Data mining concepts, classification, regression, clustering.Data cleaning and transformation.Data privacy and security.	3 rd September, 2025 (1 day) 09:30 am – 01:30 pm	BPS 16 and above	27.8.2025
2	Financial Rules & Service Rules (FR & SR)	<ul style="list-style-type: none">General Financial Rules, PFM regulationsAppointment/Promotion/Transfer Rules, 1973, pay fixation rules	17 th - 18 th September, 2025 (2 days) 09:30 am – 01:30 pm	BPS 11-18	10.9.2025
3	Tax Laws (Federal & Provincial)	<ul style="list-style-type: none">Introduction to taxation laws: income, sales, excise, withholding, capital gains tax, custom etc.Overview of provincial sales tax	24 th - 25 th September, 2025 (2 days) 09:30 am – 01:30 pm	BPS 16-19	17.9.2025
4	Understanding Pension Rules	<ul style="list-style-type: none">Introduction about pension schemes, commutation / gratuity, pension rules for anticipatory and extraordinary pension.Procedure for sanction & payment of pension	16 th October, 2025 (1 day) 09:30 am – 01:30 pm	BPS 11-18	9.10.2025

2. Interested officers / officials of Finance Division are requested to forward their nominations duly recommended by the AFS/head of the Wing concerned, alongwith nomination form for local trainings, to **QA-I Section by the above mentioned dates.**


(Madiha Rafique)
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All Officers / Officials of Finance Division, Islamabad.
Finance Division's. U.O.No.3 (6)/QA-I-2014 Dated 20.8.2025

Copy to: - Webmaster, with the request to kindly upload the Circular on Finance Division's website