

Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)

C I R C U L A R

Subject: **TRAINING COURSES FOR 2nd QUARTER (OCTOBER -DECEMBER, 2021-22)**

Pakistan Planning and Management Institute (PPMI), Ministry of Planning, Development and Reforms, Islamabad requested, vide letter No.2(27-A)PPMI/PD/21-22 dated 08-09-2021, for nominations of suitable officers in BPS-17 and above working on relevant assignments for the following courses:-

S. #.	Course Name	Dates & Time	Date of Submission
1.	Performance Management in Public Sector (Development of Key Performance Indicators)	04-06 Oct, 2021	30-09-2020
2.	Project Planning and Management (Projects on Result Based Management)	25-27 Oct, 2021	15-10-2021
3.	Project Planning and Management (Primavera, Project Management Software)	10-12 Nov. 2021	29-10-2021
4.	Project Planning and Management (PC-I&II Preparation)	15-19 Nov. 2021	05-11-2021
5.	Project Planning and Management (Complete Project Cycle Management)	22-26 Nov. 2021	15-11-2021
6.	Project Planning and Management (Project Monitoring and Evaluation System (PMES)	29-30 Nov. 2021	19-11-2021
7.	Procurement and Contract Management (Project Contract and Procurement Management)	07-10 Dec. 2021	26-11-2021
8.	Financial Management (Public Financial Management System)	14-17 Dec.2021	01-12-2021
9.	Performance Management in Public Sector (Projects Performance Measurement & Management)	02-04 Dec, 2020	20-11-2020

❖ **Vaccination certificate is mandatory and copy must be provided to PPMI admittance without it will not be allowed.**

The requisite eligibility criteria and general requirements are as under:

Eligibility Criteria:

- All officers of Finance Division (BS-17) and above.
- Relevance of present job responsibilities with the proposed training.


Documents Required:

- Nominations duly recommended by AFS/Head of the Wing concerned.
- Duly filled local training Proforma.
- Copy of CNIC.

2. Interested officers of the Finance Division are requested to please note the following points while forwarding their nominations:

- (a) Nominations that do not fulfill the eligibility criteria will not be considered.
- (b) Nominations received after the cut-off date as mentioned by QA-I Section will not be entertained.
- (c) The required documents to be completed. Incomplete application(s) would not be entertained.

3. The mode of training whether online or face to face will be communicated at the time of confirmation to nominees.


(Dr. Umar Jawaid)
Section officer (QA-I)
☎: 9208523

All Officers (BPS-17 & above) of Finance Division, Islamabad
Finance Division's U.O No.F.3 (7) QA-I/2014 dated 27-09-2021

Copy to:-

⇒ Webmaster, Finance Division, with the request to upload the circular on Finance Division's website.