

Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)

C I R C U L A R

SUBJECT:- **TRAINING COURSES FOR 1st QUARTER(JULY-SEPTEMBER) 2022-23**

Pakistan Planning and Management Institute (PPMI), Ministry of Planning, Development and Reforms, Islamabad requested, vide letter No. 2(27-A)PPMI/PD/2022-23 dated 21-06-2022, for nominations of suitable **officers in BPS-17 and above** working on relevant assignments for the following courses:-

S. #.	Course Name	Dates & Time	Date of Submission
1.	PC-I Preparation	05-08 Jul 2022	01-07-2022
2.	Human Resource Management in Public Sector	18-20 Jul 2022	11-07-2022
3.	Tendering and contract Management	26-29 Jul 2022	18-07-2022
4.	Public Procurement Policies and Rules	01-04 Aug, 2022	25-07-2022
5.	Monitoring and Evaluation Techniques	09-12 Aug, 2022	01-08-2022
6.	Project Appraisal and Risk Management	29-31 Aug, 2022	22-08-2022
7.	Governance	1-2 Sep, 2022	24-08-2022
8.	Project Life Cycle Management	12-16 Sep, 2022	05-09-2022
9.	SCRUM & AGILE Project Management	28-30 Sep, 2022	19-09-2022

The requisite eligibility criteria and general requirements are as under:

Eligibility Criteria:

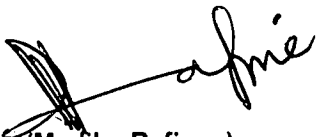
- All officers of Finance Division (BS-17) and above.
- Relevance of present job responsibilities with the proposed training.

Documents Required:

- Nominations duly recommended by AFS/Head of the Wing concerned and it must be clearly indicated as Principle and Alternate Candidate.
- Duly filled local training Proforma.
- Copy of CNIC.

2. Interested officers of the Finance Division are requested to please note the following points while forwarding their nominations:

- (d) Nominations that do not fulfill the eligibility criteria will not be considered.
- (e) Nominations received after the cut-off date as mentioned by QA-I Section will not be entertained.
- (f) The required documents to be completed. Incomplete application(s) would not be entertained.


(Madiha Rafique)
Section officer (QA-I)
☎: 9208523

All Officers (BPS-17 & above) of Finance Division, Islamabad
Finance Division's U.O No.F.3 (7) QA-I/2014 dated 30-06-2022

⇒ Webmaster, Finance Division, with the request to upload the circular on Finance Division's website.